



A meeting of **HUNTINGDONSHIRE DISTRICT COUNCIL** will be held in the **CIVIC SUITE (LANCASTER / STIRLING ROOMS), PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **WEDNESDAY, 27 MARCH 2024** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

## **AGENDA**

### **APOLOGIES**

#### **1. THOUGHT FOR THE DAY**

Councillor Paul Hodgson-Jones to open the meeting with a 'Thought for the Day'.

#### **2. MINUTES (Pages 5 - 20)**

To approve as a correct record the Minutes of the meeting of the Council held on 21st February 2024.

**Time Allocation: 2 Minutes.**

#### **3. MEMBERS' INTERESTS**

To receive from Members declarations as to disclosable pecuniary, other registerable and non - registerable interests in relation to any Agenda item. See Notes below.

**Time Allocation: 2 Minutes.**

#### **4. CHAIR AND VICE-CHAIR'S ENGAGEMENTS AND ANNOUNCEMENTS (Pages 21 - 22)**

To note the Chair and Vice-Chair's engagements since the last Council meeting.

**Time Allocation: 5 Minutes.**

#### **5. QUESTIONS BY MEMBERS OF THE PUBLIC**

To answer any questions submitted by the public in accordance with the Constitution.

The deadline for the receipt of public questions is five days prior to the meeting and must be submitted to the Monitoring Officer.

**6. CORPORATE PLAN REFRESH 2024** (Pages 23 - 56)

Councillor S J Conboy, Executive Leader and Chair of the Cabinet to present the refreshed Corporate Plan for approval by the Council.

*(The Plan was considered at the meeting of the Cabinet on 19th March 2024 and the Executive Leader will provide an update on the Cabinet's deliberations).*

**Time Allocation: 40 Minutes.**

**7. AMENDED FEES AND CHARGES SCHEDULE** (Pages 57 - 120)

The Executive Councillor for Finance and Resources, Councillor B Mickelburgh to present amendments to the Fees and Charges Schedule, Annex A of the 2024/25 Budget and Medium Term Financial Strategy 2025/26 to 2028/29 for approval.

**Time Allocation: 5 Minutes.**

**8. QUESTIONS TO MEMBERS OF THE CABINET**

In accordance with the Council Procedure Rules, all questions –

- ❖ Must be relevant to an item which the Council has powers or duties;
- ❖ Must not relate to an item which is included elsewhere on the Agenda
- ❖ Should be limited to obtaining information or pressing for action; and
- ❖ Should not exceed two minutes in duration.

Questions should not divulge or require to be divulged, confidential or exempt information.

**Time Allocation: 15 Minutes.**

**9. CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY - UPDATE**

Councillor S J Conboy, Executive Leader to present on the activities of the Cambridgeshire and Peterborough Combined Authority.

Councillors M A Hassall and J Neish to provide an update on the Cambridgeshire and Peterborough Combined Authority Overview and Scrutiny Committee.

Councillor S J Corney to provide an update on the Cambridgeshire and Peterborough Combined Authority Audit and Governance Committee.

This item provides an opportunity for District Council Members to ask questions and comment on Cambridgeshire and Peterborough Combined Authority issues.

If Members wish to raise questions or issues requiring a detailed response, it would be helpful if they can provide prior notice so that the necessary information can be obtained in advance of the meeting.

***(Decision Summaries for March meetings of the Combined Authority are marked TO FOLLOW).***

**Time Allocation: 20 Minutes.**

#### **10. OUTCOMES FROM COMMITTEES AND PANELS (Pages 121 - 122)**

An opportunity for Members to raise any issues or ask questions arising from recent meetings of the Council's Committees and Panels.

A list of meetings held since the last Council meeting is attached for information and Members are requested to address their questions to Committee and Panel Chairs.

**Time Allocation: 10 Minutes.**

#### **11. VARIATIONS TO THE MEMBERSHIP OF COMMITTEES AND PANELS**

Group Leaders to report on variations to the Membership of Committees and Panels if necessary.

**Time Allocation: 5 Minutes.**

19th day of March 2024

***Michelle Sacks***

Chief Executive and Head of Paid Service

**Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests.**

Further information on [Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests is available in the Council's Constitution](#)

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**Please contact Mrs Lisa Jablonska, Elections and Democratic Services Manager, Tel No. 01480 388004 / e-mail Lisa.Jablonska@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.**

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

#### **Emergency Procedure**

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

## HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the COUNCIL held in the CIVIC SUITE (LANCASTER / STIRLING ROOMS), PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN on Wednesday, 21 February 2024

PRESENT: Councillor M J Burke – Chair.

Councillors T Alban, B S Banks, M L Beuttell, A Blackwell, R J Brereton, S Bywater, J Clarke, S J Conboy, S J Corney, S J Criswell, L Davenport-Ray, D B Dew, I D Gardener, C M Gleadow, J A Gray, K P Gulson, J E Harvey, M A Hassall, P J Hodgson-Jones, S A Howell, N J Hunt, A R Jennings, P A Jordan, M Kadewere, P Kadewere, D N Keane, J E Kerr, C Lowe, R Martin, S R McAdam, B A Mickelburgh, D L Mickelburgh, J Neish, Dr M Pickering, B M Pitt, T D Sanderson, D J Shaw, R A Slade, S L Taylor, I P Taylor, D Terry, C H Tevlin and N Wells.

APOLOGIES: Apologies for absence from the meeting were submitted on behalf of Councillors E R Butler, S Cawley, A E Costello, S W Ferguson, S Wakeford, G J Welton and R J West.

### 51 THOUGHT FOR THE DAY

A 'Thought for the Day' was presented by Councillor M A Hassall.

### 52 MINUTES

The Minutes of the meeting of the Council held on the 13th December 2023 were approved as a correct record and signed by the Chair.

### 53 MEMBERS' INTERESTS

No declarations were received.

### 54 CHAIR AND VICE CHAIR'S ENGAGEMENTS AND ANNOUNCEMENTS

The Chair referred to the recent death of former District Councillor L W McGuire who had served as a District Councillor from 2007 until 2010 and then between 2018 and 2022 as Ward Councillor for Yaxley. During his second term he had served as Chair of both the Corporate Governance Committee and Licencing and Protection Committees. He was also appointed Vice-Chair and then Chair of the Council in May 2021. Councillor McGuire was currently the longest serving member of Cambridgeshire County Council serving from 1985 to 1992 and again from 1997 until the time of his passing. As well as being a long serving and dedicated member of Cambridgeshire Fire Authority. He had been granted the status of Honorary Alderman at a meeting of Cambridgeshire County Council on 13 February 2024 in recognition of his achievements. Following tributes from Councillors T D Alban, J A Gray, S J Conboy, T D Sanderson, Members then observed a moments silence in memory of the former Councillor.

The Council then noted those engagements attended by the Chair and Vice-Chair since the last meeting (a copy of which is appended in the Minute Book).

## **55 QUESTIONS BY MEMBERS OF THE PUBLIC**

The Chair reported that there had been no public questions received by the deadline for consideration by the Council.

## **56 FINAL 2024/25 REVENUE BUDGET AND MEDIUM-TERM FINANCIAL STRATEGY (2025/26 TO 2028/29)**

In conjunction with a report by the Director of Finance and Resources and a PowerPoint presentation (copies of which are appended in the Minute Book), Councillor B A Mickelburgh, Executive Councillor for Finance and Resources presented to Members the 2024/25 Budget, the Medium-Term Financial Strategy (MTFS) for the period 2025/26 to 2028/29, the Fees and Charges Schedule for 2024/25, the Treasury Management Strategy, the Capital Strategy, the Investment Strategy, the Annual Minimum Revenue Provision (MRP) Statement for 2024/25 and other associated matters for the Council's consideration and approval.

In accordance with Section 30 (2) of the Local Finance Act 1992, the Council also considered proposals for levels of Council Tax in 2024/25 for various parts of Huntingdonshire District.

By way of introduction, the Executive Councillor explained that the Treasury Management Strategy was largely structured by government regulation and was very similar to the previous year. Members were informed that there had been an increase in some of the financial transaction limits, including the limits with banks and local authorities and money market funds. This would facilitate a wider range of financial transactions and make a broader range of Environmental, Society, Governance Investments available.

In terms of the Council Tax resolution, Members attention was drawn to the proposed increase of 3.21% or £5 a year in Council Tax for 2024/25. This was compared to the rate of inflation which started at 7.8% in the previous year and currently stood at 4.2%. Both figures were currently higher than the proposed increase.

With regards to the proposed Budget and Medium-Term Financial Strategy, Councillor Mickelburgh reiterated his previous observations that a budget should be no more than the administrative allocation of resources based on the need to provide services.

Councillor Mickelburgh then drew attention to two new amounts set aside for investment and one which had been carried across from previous years. Members were informed that the first was a £1m pot for developing ideas that would generate future income or savings. Ideas to be funded from this reserve would be presented to the Overview and Scrutiny Panel once business plans had been generated and evaluated. A further pot of reserved funds had been set aside for use toward the Council's Workforce Strategy, to implement what is proposed and affordable.

The Council were informed that the Administration would continue to place New Homes Bonus into the Commercial Investment Reserve but investment in commercial property had been paused as the Council's commercial assets were returning a low yield. Councillor Mickelburgh went on to announce that discussions regarding the Council's commercial investments would be opened to all Members of the Council, to enable a more transparent and democratic investment decision making process.

The Council's attention was then drawn to some of the successes achieved by the Administration's responsible management of the budget, including the utilisation of 22% less gas within Council buildings, support offered to residents to make similar financial and carbon savings, the Council Tax Support Scheme, the protection of existing levels of support for Hunts Forum and Citizens Advice Rural Cambridgeshire and the reduction in the use of contractors and consultants.

With the assistance of the PowerPoint Slides, the Council were then acquainted with some of the detailed figures within the 2024/25 Budget and provided with an explanation. The Council were advised that the nature of the annual local government finance settlement, coupled with the forthcoming end of the New Homes Bonus and other hidden pressures continued to make it difficult to forecast ahead. It was expected to use the projected surplus from the current and 2024/25, 2025/26 financial years to meet any deficit. This would leave the Commercial Investment Strategy reserve intact to generate future revenue reserves.

Councillor Mickelburgh then moved the recommendations which were duly seconded by Councillor S J Conboy who reserved her right to speak.

In response and behalf of the Conservative Group, the Leader of the Principal Opposition Group, Councillor J A Gray then moved the following amendment to the recommendations which was duly seconded by Councillor A Jennings who also reserved his right to speak –

'Reverse the decision to implement the garden waste subscription service and refund those residents who have already signed up for it. HDC residents will continue to receive free fortnightly collection of their Green Bin and therefore continue to dispose of food waste weekly'.

*(At 19.48 the meeting adjourned to enable the details of the amendment to be circulated and read by all Members. The Meeting resumed at 19.53).*

On resumption, the Leader Councillor J A Gray introduced the Amendment. In doing so he drew attention to the papers which had been circulated and prepared in conjunction with the Council's Section 151 Officer and her Finance Team. These outlined the financial impact of the amendment and the proposal for funding it across the MTFs period. Council Gray reiterated that Members needed to make a political decision between drawing upon a reserve which was not required for five years and protecting a service that residents felt passionate and strongly about. He encouraged all Councillors to represent the views of their residents and support the amendment.

The Council were then provided with advice from the Council's Statutory Section 151 Officer who indicated that she could not support the proposed budget amendment. Whilst it just met the requirements relating to the adequacy of reserves, in her professional opinion it did not meet the robustness criteria or evidence value for money.

In debating the matter, several councillors spoke against the proposed amendment and indicated that they would not be supporting it. Councillor L Davenport-Ray outlined concerns with regards to the proposed reduction of reserves to the legal minimum and in the absence of a robust plan to demonstrate how the Council would function without income from the subscription service over the course of the MTFS period. Her concerns regarding the reduction of reserves to minimum levels were supported by Councillor T D Sanderson in the unstable financial climate and funding structures in which local authorities found themselves. Concerns were also expressed with regards to the late presentation of the proposal and the significant costs which would need to be incurred in reversing the implementation of the scheme by Councillor S L Taylor.

Also speaking against the proposed amendment, Councillor N Hunt outlined the need to ensure that the Council had a reasonable and sensible financial way forward so that it could continue to provide all services to all residents. In light of the financial position affecting a number of Councils currently, he expressed concerns at the last-minute proposal which would place the Council and the residents it serves in a precarious position with only minimum reserves.

Councillor B Mickelburgh commented on his perception as to what appeared to be a sudden change in direction in the former Conservative administration's previous long-term approach to the financial direction of travel. Members were also advised that should the £10m reserves be left in the Debt Management Office, it would generate £500k per year which was greater than any Council Tax increase could achieve. He indicated that he was unable to vote for the amendment which was not financially prudent.

Speaking in support of the amendment, Councillor S Bywater urged the Council to consider those who may not be able to afford the new service and the implications for the elderly, the disabled and low-income families. In response to which, the Executive Leader reiterated that the Administration had acknowledged and taken steps to address concerns about those residents who were unable to afford the service through the provision of the grant scheme and alternative offers for extra support including Saturday refuse vehicles. Throughout the delivery and implementation of the scheme, the needs of these residents would continue to be assessed and alternative solutions implemented.

Having reminded the Council of the 6,000 residents who had signed the petition objecting to the introduction of the scheme, Councillor R Martin urged Members to listen to the views of their residents by voting for this amendment. Similarly with reference to listening to the views of residents, Councillor K Gulson urged Members to support the amendment which delivered a balanced budget without implementing an additional charge on residents.

Finally, and in drawing the discussion on the amendment to a close, Councillor A Jennings addressed the Council in support of the amendment. He emphasised

that the amendment provided an option for all Members who were concerned about the implementation of green bin charges without reducing budgets for other front-line services. He reiterated that the proposal fell within the parameters of a balanced budget and outlined again the methodology of using the Commercial Investment Reserve to fund that position. In doing so, Council were also advised that it was anticipated that prudence in some of the assumptions which had been made within the Budget meant that it was anticipated that much less of this reserve would actually be used. He concluded by urging all those with any doubts regarding the green waste scheme, to listen to their residents and vote for the amendment.

Following the lengthy debate and being put to the vote, the amendment was declared to be LOST.

In accordance with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014 the following Members voted for, against or abstained from the Motion -

For the Motion (16) – *Alban, Beuttell, Brereton, Bywater, Clarke, Corney, Criswell, Gardener, Gray, Gulson, Hodgson-Jones, Jennings, Keane, Lowe, Martin, Neish*

Against the Motion (27) – *Banks, Blackwell, Burke, Conboy, Davenport-Ray, Dew, Gleadow, Harvey, Hassall, Hunt, Jordan, Kadewere M, Kadewere P, Kerr, McAdam, Mickelburgh B, Mickelburgh D, Pickering, Pitt, Sanderson, Shaw, Slade, Taylor I, Taylor S, Terry, Tevlin, Wells*

Abstentions – *None (0)*

In returning the debate and discussion to the substantive motion, the Leader of the Principal Opposition Councillor J A Gray addressed the Council again. In doing so, he thanked the Section 151 Officer and the Council's Finance Team for their efforts in producing the 2024/25 Budget and Medium-Term Financial Strategy. He also reiterated that the Authority stood on strong financial foundations and commented on the prudent assumptions which had been made in terms of both income and expenditure, which is what had given the Opposition the confidence to introduce the amendment.

In terms of specific items within the Budget, Councillor Gray again expressed disappointment at the inclusion of the charge for the green bins, a matter which he considered should have been taken to the electorate in 2026. However, he recognised the need to include provision for workforce reform, emphasising the need for the development of a clear plan for this purpose involving discussion with Members of the Overview and Scrutiny Panel and the Employment Committee. He also indicated his support for the inclusion of an amount for additional recycling costs and encouraged the Overview and Scrutiny Panels to review the ideas which came forward from the monies which had been set aside to generate ideas for income and savings from the new reserve.

He went on to express some disappointment that there was no further investment in staff within the Planning Service, given the growing number of complaints he was receiving regarding enforcement and conservation and urged the Joint Administration to give the matter further consideration. Comment was

also made regarding several of the projections for the Leisure Service which appeared ambitious in some areas and the absence of the promised free car parking being delivered for the residents of St Neots.

In closing his remarks, Councillor Gray again referred to the prudence which had been exhibited in the preparation of the 2024/25 Budget and the need to demonstrate confidence in the affairs of future years. Despite the core principles being sound, ultimately, he was unable to support the proposed budget due to the continued inclusion of the green bin subscription charge.

In the ensuing debate, several Councillors spoke in support of the proposed Budget and Medium-Term Financial Strategy. Councillor L Davenport-Ray drew attention to the pressures and challenges facing local authorities across the country and the need to find innovative ways to fund these challenges. She went on to explain that grant income would be obtained for specific projects such as Hinchingsbrooke Country Park, the Council would continue to update its buildings to reduce the amount of energy it consumes. Efforts would also be made to rebalance energy use towards electricity use and even produce electricity, through the installation of solar panels at Ramsey Leisure Centre. Councillor Davenport-Ray reiterated that the proposed Budget demonstrated decreasing net expenditure over the next 5 years and the Joint Administration was taking proactive action to manage its budgetary position.

Councillors P and M Kadewere also outlined their support for the 2024/25 Budget. In doing so Councillor P Kadewere reminded the Council that the Joint Administration had inherited an £8m deficit and that decisions needed to be made to protect the Council's services for future years. Whilst Councillor M Kadewere referred to events taking place at other Councils across the Country and the need to take the opportunity to invest in the Council's future financial resilience such that residents could always rely on the Council to provide services to those that need them.

Councillor P Hodgson-Jones spoke against the proposed Budget and in doing so queried why the level of Council Tax was being increased to the maximum permissible level when additional income would be achieved from the green bin subscription charge. He also expressed his disagreement at the assertions which had been made regarding the projections of an increase in income over the lifespan of the Medium-Term Financial Strategy.

The Deputy Executive Leader and the Executive Councillor for Planning, Councillor T D Sanderson took the opportunity to respond to the points which had been made earlier in the debate with regards to the investment in staff in the planning service. Members were reminded of the difficulties in recruiting and retaining planning officers and he reported that recent months had seen the closure of a significant number of enforcement cases. He undertook to provide assistance with any specific cases as necessary.

The Executive Leader, Councillor S J Conboy thanked all Members for their passionate and committed contributions to the debate.

Councillor Conboy took the opportunity to remind Members that the Council was in a sound financial position because of the prudent decisions that had been made and the work that had been undertaken to reduce costs and to look for

efficiencies. On entering office, the Joint Administration inherited a Budget deficit of £8m and minimal reserves. However, a Budget was set last year which set out a way to address that, together with clear Budget principles which would continue to be followed to prioritise front line services. Work on income generation would also continue.

Councillor Conboy reiterated that the decision to introduce a garden waste subscription service was not one which had been taken lightly and the Administration remained committed to work to identify opportunities to support those who wished an alternative. Members were informed that the numbers wishing to subscribe to the service had exceeded the first year's target. However, the Joint Administration would continue to do further work to reach those who needed additional support. Councillor Conboy also reiterated that it would not have been possible to set a balanced budget the previous year without the inclusion of the subscription scheme.

Members were also reminded that the Budget proposed was supported by the Council's Section 151 Officer. Unlike in other parts of the country, the Authority was not facing the prospect of having to issue a Section 114 notice and that was in part due to the difficult decisions which had been taken. Councillor Conboy also took the opportunity to reiterate that the Authority only receives seven pence from every pound which it collects, from which it continued to provide services to residents despite facing its own inflationary pressures. Efforts would continue to be made on an ongoing basis to ensure that any additional monies received were used to generate further income for the District Council.

With regards to the District Council's workforce, the Executive Leader explained that steps were being taken to address several years of pay freezes. The implementation of a new Workforce Strategy would provide opportunities for staff to feel supported and valued within the organisation.

In concluding her remarks, Councillor Conboy reminded Members that this was a prudent Budget which enabled the Council to deliver on the next stage of the Corporate Plan and deliver good quality front line services.

Finally, and in drawing the debate to a close, the Executive Councillor for Finance and Resources took the opportunity to respond to several points which had been made earlier in the debate concerning the Materials Recycling Facility and comments he had made the previous year. He then reiterated that he looked forward to working with all Members moving forward in the interests of the future long-term stability of the Council and serving the residents of Huntingdonshire.

It having, been previously moved and seconded, upon being to the vote, it was

#### RESOLVED

- a) that the proposed overall Budget 2024/25 and Medium-Term Financial Strategy (MTFS) 2025/26 to 2028/29 (Appendix 1) to include the Revenue Budgets at Section 2, the Capital Programme at Section 3 and the 2024/25 Fees and Charges at Section 7, Annex A be approved;
- b) that an increase of 3.21% Council Tax for 2024/25 be approved, i.e., the Band D Charge will increase to £160.86;

- c) **that the Council note the Council Tax Base for the whole Council area and individual Towns and Parishes (para 6.2) as approved by Chair of Corporate Governance Committee and Section 151 Officer on the 14 December 2023 (and subsequent publication as a key decision);**

*The tax base (T) which is the amount anticipated from a District Council Tax of £1 is £66,095.90*

- d) that the following amounts calculated by the Council for 2024/25 in accordance with the requirements of the Local Government Finance Act 1992 as amended by the Localism Act 2011 (the Act), the Local Government Finance Act 2012 and associated regulations: -

- i. the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) (a) to (f) of the Act **Gross revenue expenditure including benefits, Town/Parish Precepts - £90,705,092**
- ii. the aggregate of the amounts which the Council estimates for the items set out in Section 31A (3) (a) to (d) of the Act **Revenue income including reimbursement of benefits, specific and general grants, use of reserves and any transfers from the collection fund - £71,254,857**
- iii. the amount by which the aggregate at (i) above exceeds the aggregate at (ii) above in accordance with Section 31A (4) of the Act  
**This is the “Council Tax Requirement” including Parish / Town Precepts (item i minus item ii). It is the cash sum to be funded from District, Town and Parish Council Taxes - £19,450,235**
- iv. the Council Tax requirement for 2024/25 divided by the tax base (T) in accordance with Section 31B (1) of the Act  
**District plus average Town/Parish Council Tax (item iii divided by District tax base) - £ 294.27**
- v. the aggregate of all “Special items” referred to in Section 34 (1) of the Act.  
**The total value of Parish/Town precepts included in i and iii above - £8,818,049**
- vi. the Basic Amount of Council Tax for 2024/25 being item iv less item v divided by the tax base (T) in accordance with Section 34(2) of the Act.  
**The District Council’s Band D Tax for 2024/25 - £ 160.86**
- vii. the basic amounts of Council Tax for 2024/25 for those parts of the District to which one or more special items (Parish/Town precepts) relate in accordance with Section 34 (3) of the Act are shown by adding the Huntingdonshire District Council amount to the appropriate Parish Council amount in column “band D” set out in Table 1 attached.

- viii. the amounts to be taken into account for 2024/25 in respect of categories of dwellings listed in particular valuation bands in accordance with Section 36 (1) of the Act are shown by adding the Huntingdonshire District Council amount to the Parish Council amount for each of the valuation bands in the columns “bands A to H” set out in Table 1 attached.
- e) that the amounts of the precept issued to the Council by Cambridgeshire County Council, Cambridgeshire Office of the Police and Crime Commissioner, Cambridgeshire and Peterborough Fire Authority and for each Parish Council for each of the categories of dwellings listed in different valuation bands in accordance with Section 40 of the Act shown in para 6.3 attached be noted;
- f) that having regard to the calculations above, the Council, in accordance with Section 30 (2) of the Act, hereby sets the figures shown in para 6.4 as the amounts of Council Tax for 2024/25 for each of the categories of dwelling shown; **This is the total Council Tax to be collected, incorporating the requirements of all of the relevant bodies, for each town or parish area.**
- g) The Council notes that, in accordance with Section 52ZB of the Local Government Finance Act 1992, the basic amount of Council Tax for 2024/25 is not excessive. **The basic amount at b(vi) above is not excessive as defined by the Government.**

#### **Tax Base 2024/25**

Abbotsley	272.3
Abbots Ripton	139.5
Alconbury	546.6
Alconbury Weston	297.9
Alwalton	126.1
Barham & Woolley	29.0
Bluntisham	774.3
Brampton	2,534.5
Brington & Molesworth	191.8
Broughton	102.4
Buckden	1,331.6
Buckworth	53.7
Bury	782.4
Bythorn & Keyston	157.0
Catworth	162.3
Chesterton	67.8
Colne	390.6
Conington	73.3
Covington	47.1
Denton & Caldecote	30.0
Earith	604.7
Easton	86.7
Ellington	240.5
Elton	297.7

Farcet	533.6
Fenstanton	1,339.4
Folksworth & Washingley	348.2
Glatton	137.9
Godmanchester	3,164.8
Grafham	235.2
Great & Little Gidding	129.0
Great Gransden	499.5
Great Paxton	371.8
Great Staughton	338.9
Haddon	23.6
Hail Weston	239.5
Hamerton & Steeple Gidding	55.4
Hemingford Abbots	327.5
Hemingford Grey	1,297.9
Hilton	454.4
Holme	251.0
Holywell-cum-Needingworth	1,105.3
Houghton & Wyton	820.9
Huntingdon	7,687.0
Kimbolton & Stonely	611.4
Kings Ripton	83.9
Leighton Bromswold	81.4
Little Paxton	1,688.8
Morborne	12.2
Offord Cluny & Offord D'Arcy	533.4
Old Weston	103.4
Oldhurst	107.7
Perry	258.2
Pidley-cum-Fenton	199.9
Ramsey	3,209.2
St.Ives	6,040.3
St.Neots	11,538.9
Sawtry	2,060.7
Sibson-cum-Stibbington	231.3
Somersham	1,415.2
Southoe & Midloe	156.0
Spaldwick	257.1
Stilton	819.0
Stow Longa	70.2
The Stukeleys	1,329.1
Tilbrook	131.0
Toseland	36.7
Upton & Coppingford	90.0
Upwood & The Raveleys	448.2
Warboys	1,595.2
Waresley-cum-Tetworth	148.4
Water Newton	39.5
Winwick	53.4
Wistow	232.8
Woodhurst	155.8

Woodwalton	83.4
Wyton-on-the-Hill	462.6
Yaxley	2,958.9
Yelling	152.1
<b>Total</b>	<b>66,095.9</b>

h) that the 2024/25 Treasury Management, Capital and Investment Strategies, MRP Statement and Flexible Use of Capital Receipts Strategy be approved (Appendix 2).

In accordance with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014 the following Members voted for, against or abstained from the Motion -

For the Motion (27) – *Banks, Blackwell, Burke, Conboy, Davenport-Ray, Dew, Gleadow, Harvey, Hassall, Hunt, Jordan, Kadewere M, Kadewere P, Kerr, McAdam, Mickelburgh B, Mickelburgh D, Pickering, Pitt, Sanderson, Shaw, Slade, Taylor I, Taylor S, Terry, Tevlin, Wells*

Against the Motion (16) – *Alban, Beuttell, Brereton, Bywater, Clarke, Corney, Criswell, Gardener, Gray, Gulson, Hodgson-Jones, Jennings, Keane, Lowe, Martin, Neish*

Abstentions – *None (0)*

*(At 19.24 Councillor S A Howell left the meeting and returned at 19.26 but was not permitted to vote on this item).*

*(At 21.02 Councillor J Harvey left the meeting and did not return).*

## **57 PAY POLICY STATEMENT 2024-25**

In compliance with the requirements of Sections 38-43 of the Localism Act 2011, Councillor L Davenport-Ray the Executive Councillor for Climate and Environment presented a report by the Strategic HR Manager (a copy of which is appended in the Minute Book) in connection with the District Council's Pay Policy Statement for 2024/25.

The Statement, which is required to be approved by Council by 31st March 2024 and produced annually, details the Council's policies relating to Officer remuneration.

Having noted that the Statement had been endorsed by the Employment Committee at the meeting on the 7th February 2024, it was moved by Councillor L Davenport-Ray, duly seconded by Councillor C Gleadow and

**RESOLVED**

that the Pay Policy Statement for 2024/25 be approved.

## **58 LEAD AND DEPUTY INDEPENDENT PERSONS**

In conjunction with consideration of the item at the meeting of the Corporate Governance Committee on 24th January 2024, the Chair of the Committee, Councillor N Wells presented to the Council a report by the Elections and Democratic Services Manager (a copy of which is appended in the Minute Book) seeking the re-appointment of the Lead Independent Person for a further two-year period.

Councillor Wells reminded Members that in accordance with the Localism Act 2011, it was necessary for the Council to appoint one or more Independent Persons for the purpose of dealing with allegations under the Members Code of Conduct and any disciplinary proceedings against the Council's Statutory Officers.

The Council were then acquainted with the background to the proposed re-appointment and noted that the agreement of the current Independent Person to continue in their role had been obtained. Recruitment for a new Deputy Independent Person would take place during 2024 and Councillor P Hodgson-Jones emphasised that this should take place at the earliest opportunity.

Whereupon it was moved by Councillor N Wells and seconded by Councillor S J Conboy and

**RESOLVED**

that the re-appointment of Mrs Gillian Holmes to the post of Lead Independent Person be reaffirmed for a further two-year period to 30th April 2026 without the need for further ratification each year by the Council at its Annual Meeting.

## **59 POLLING DISTRICTS AND POLLING PLACES REVIEW - 2024**

Having regard to a report by the Elections and Democratic Services Manager (a copy of which is appended in the Minute Book), the Chair of the Corporate Governance Committee, Councillor N Wells, acquainted Members with details of the outcome of a review of polling districts and polling places as required by Section 16 of the Electoral Administration Act 2006.

In discussing the content of the report, Councillor T Alban expressed his appreciation for the efforts which had been made to locate a permanent station in the village of Conington and a request was made by Councillor N Jennings to change the descriptor for the Polling District EN.

Whereupon having been moved by Councillor N Wells and seconded by Councillor P A Jordan, it was

**RESOLVED**

that the Schedule of Polling Districts and Polling Places 2024 as appended to the report now submitted be approved.

*(At 21.12 Councillor D B Dew left the meeting and did not return).*

## 60 QUESTIONS TO MEMBERS OF THE CABINET

With reference to a recent unsuccessful grant application by Sawtry Swimming Pool to the second phase of a government scheme, Councillor S Bywater sought further information from the Executive Councillor for Leisure, Waste and Street Scene as to the measures the District Council intended to take to support residents in Sawtry and surrounding villages to access swimming facilities. He also enquired how the District Council planned to enhance swimming opportunities for children these areas. Councillor S L Taylor undertook to respond further outside of the meeting once she had discussed the matter with the Head of Leisure.

In response to a question from Councillor C A Lowe regarding conservation areas within the District, the Executive Councillor for Planning was asked whether there was a need to recruit additional staff given that the current Conservation Officer was only a part-time position. Councillor T D Sanderson undertook to respond in writing outside of the meeting.

In response to a request from Councillor J Kerr for an update on the Development Management Committee's statistics and figures, the Executive Councillor for Planning was pleased to report on an improved performance within the January 2024 figures.

With reference to the 2024/25 Budget which had just been approved, Councillor T D Alban requested further information from the Executive Councillor for Leisure, Waste and Street Scene on the measures which were being proposed to increase actual and budgeted income in One Leisure. In response to which, Councillor S L Taylor reported that a report on options would be forthcoming to the meeting of the Overview and Scrutiny Panel (Environment, Communities and Partnerships) on 7th March 2024 and Councillor Alban indicated that he was content to discuss this matter further at this meeting.

In response to a question from Councillor C H Tevlin regarding the reasons for the delay of the Hinchingsbrooke Park Project and the expected timeline for completion, the Executive Councillor for Leisure, Waste and Street Scene explained that the main reason for the delay was the need to be biodiversity net gain compliant. It was now anticipated that the planning application would be presented to the Development Control Committee in Autumn 2024, with final completion in Autumn 2026. The Executive Councillor emphasised the need for the District Council to lead by example with regards to biodiversity net gain and suggested that further discussions should be held at the Hinchingsbrooke Country Park Joint Group.

In response to a request for an update on the renegotiation of the 3C contract, the Executive Councillor for Finance and Resources, Councillor B Mickelburgh reported that preliminary discussions had started but it was not possible to give a detailed update at this stage. He would be attending a meeting the following week to progress this further. Councillor R Martin also suggested that the matter should be brought to the Overview and Scrutiny Panel for discussion in confidential session at the earliest opportunity.

With reference to previous comments regarding the installation of solar PV Panels at Ramsey, Councillor C A Lowe enquired whether it would be possible to consider solar PV and thermal panels, as well as new EV charging stations for all new buildings. In response to which, the Executive Councillor for Planning reported that the Local Plan process had now begun and he would liaise with Conservative representatives on the Local Plan Advisory Group and other colleagues before responding.

In response to a question from Councillor J A Gray, the Executive Councillor for Finance and Resources agreed that improving and scheduling information to the Overview and Scrutiny Panels could bring better clarity and collaboration across the Chamber and within the Panels themselves.

## **61 CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY - UPDATE**

In conjunction with the decision summaries of the recent meetings of the Cambridgeshire and Peterborough Combined Authority and a PowerPoint Presentation (copies of which are appended in the Minute Book), the Executive Leader Councillor S J Conboy presented an update on the activities of the Cambridgeshire and Peterborough Combined Authority (CPCA).

As part of the presentation, Council were reminded that the Bus precept had been agreed at the last Combined Authority meeting and that Members have been working with Officers at the Combined Authority to feed back the views and comments of District Council Members regarding bus services. These had included issues around the need for joined up services and reconfiguring the connectivity between some of these services.

The Council's attention was then drawn to some of the specific improvements that were being investigated and were in development by the Combined Authority. Members were informed that representatives were also continuing to push for improvements across the rural areas of the District and to talk about whether a better hub and spoke model could be achieved.

Arising from the presentation, Councillor Gardener outlined the concerns being expressed by his residents at the recent increase in the Mayoral precept given the lack of public transport within the rural areas. He also raised a number of specific questions regarding the Ting service including the potential expansion of the areas served and its use for post 16 transport. In response to which, the Executive Leader reiterated that the Authority was trying to secure more public transport services within the rural areas. Whilst she agreed with his comments regarding post 16 transport, she was also mindful that some under 16s needed to use public services and that a Mayoral commitment had been made to offer a cheaper rate for younger people. Councillor Gardener was encouraged to discuss issues further with Combined Authority representatives outside of the meeting.

Having welcomed the inclusion of Fenstanton within the Huntingdonshire Strategy, Councillor C H Tevlin proposed that working groups should be established between authorities and wards to ensure that there is a joined up and linked approach to the provision of bus services. In response to which the Executive Leader reiterated that the need for a joined-up approach was

important, and Councillor Tevlin was invited to provide any local intelligence to Councillor Davenport-Ray.

Councillor T D Alban took the opportunity to draw attention to the discrepancies with the bus services within his ward of Stilton, Folksworth and Washingley where some villages such as Stilton and Conington received a regular service, yet others like Holme received only one per week. The Executive Leader agreed to feed this information back. Information on nuances such as this was always of value.

Councillor J Neish commented on the absence of any information relating to the cost of buses at the Overview and Scrutiny Committee meeting on the Mayoral precept and questioned whether this had been forthcoming to the Board. He also commented on the timing of the Overview and Scrutiny Committee which met merely two days before the Board meeting itself. In response to which, the Executive Leader confirmed that she had raised the issue of the timing of meetings with the Combined Authority, who had agreed to give the matter further consideration.

Councillor J A Gray outlined his concerns that the activity of the Combined Authority was being preoccupied by bus services and was losing focus on what could be achieved in other areas such as infrastructure, education, jobs, making connections etc. In response to which, the Executive Leader explained that the Corporate Plan does illustrate the contribution that buses make to the wider objections and that the District's requirements in other areas would be considered further as part of the devolution process.

With the assistance of a PowerPoint presentation (a copy of which is appended in the Minute Book) Councillors M A Hassall and J Neish provided an update on the Cambridgeshire and Peterborough Combined Authority Overview and Scrutiny Committee.

In so doing, Members were acquainted with the key points arising from discussions at recent meetings of the Committee. These included the extension of the Best Value Notice, the Mayor's Precept and Governance Challenges. As part of the presentation, the Council's attention was also drawn to the comments made by the Chair of the Independent Improvement Board regarding the actions required by the Board and its constituent members, together with the Governance and Best Value Challenges being considered and discussed by the Committee.

An update on the Cambridgeshire and Peterborough Audit and Governance Committee was not able to be provided.

## **62 OUTCOMES FROM COMMITTEES AND PANELS**

A copy of the list of meetings held since the last meeting of the Council held on 13th December 2023 is appended in the Minute Book and Members were advised that any issues or questions could be raised in relation to these meetings.

There were no issues arising.

### **63 VARIATIONS TO THE MEMBERSHIP OF COMMITTEES AND PANELS**

On the recommendation of Councillor S J Conboy, it was,

RESOLVED

- a) that Councillor L Davenport-Ray be appointed to the Employment Committee in place of Councillor M A Hassall; and
- b) that Councillor M A Hassall be appointed to the Development Management Committee in place of Councillor L Davenport-Ray.

The Executive Leader also took the opportunity to put on record her thanks and appreciation to Councillor Hassall who had recently resigned from his position as a member of the Cabinet.

The meeting ended at 21.50.

Chair.

## CHAIR'S ENGAGEMENTS 22 February 2024 – 27 March 2024

<b>Date:</b>	<b>Event:</b>	<b>Venue:</b>
<b><u>February</u></b>		
Sunday 25-Feb-24	*Mayor of Wisbech's Civic Service	Wisbech
<b><u>March</u></b>		
Friday 8-Mar-24	Women in Local Government (Talk for International Womens' Day 2024)	Huntingdon
Friday 15-Mar-24	Mayor of Cambridge's Reception	Cambridge
Wednesday 20-Mar-24	South Cambridgeshire District Council 50 <sup>th</sup> Anniversary Celebration	Cambourne
Saturday 23-Mar-24	Mayor of Huntingdon's Community Charity Event	Huntingdon
Saturday 23-Mar-24	St Neots Choral Society Concert	Eaton Socon

*Notes:*

- 1. The above events have occurred since the last Full Council held on 21 February 2024.*
- 2. \*Events attended by the Vice-Chair on behalf of the Chair.*

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**Public**  
**Key Decision - Yes**

## HUNTINGDONSHIRE DISTRICT COUNCIL

**Title/Subject Matter:** Corporate Plan Refresh 2024

**Meeting/Date:** Cabinet – 19 March 2024  
Council – 27 March 2024

**Executive Portfolio:** Councillor Sarah Conboy, Executive Leader

**Report by:** Business Intelligence and Performance Manager

**Ward(s) affected:** All

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### **Executive Summary:**

The purpose of this report is to update Members on the refresh of the Corporate Plan, which includes revised lists of key actions and operational performance indicators for 2024/25.

The Corporate Plan for 2023-2028 was adopted in March 2023 and established three priorities for the Council, with related outcomes set out through detailed outcome statements. These are accompanied by a list of actions and operational performance indicators.

The actions are reviewed annually and are removed, amended or added to where work has been completed or new approaches have been identified, for example through pilot activity or as a result of engagement with partners and residents. Performance reporting has continued to evolve with new or amended operational performance measures proposed where better indicators have been identified.

### **Recommendation(s):**

The Cabinet is

#### **RECOMMENDED**

To endorse the refreshed Corporate Plan to Council (attached at Appendix 1).

The Council is

#### **RECOMMENDED**

To approve the refreshed Corporate Plan (attached at Appendix 1).

## **1. PURPOSE OF THE REPORT**

- 1.1 The report is intended to update Members on the annual refresh of the Corporate Plan for 2023-2028 and to present actions and operational performance indicators for 2024/25 to Council for approval.

## **2. WHY IS THIS REPORT NECESSARY?**

- 2.1 The Council's Corporate Plan sets out our priorities, desired outcomes and how we plan to achieve these. The action plan and our operational performance indicators are due to be refreshed on an annual basis. This allows us to remove actions which are completed or where a new approach is considered necessary and to introduce new actions that we have identified a need for through recent progress and the results of engagement activities. Operational performance measures are regularly reviewed to ensure that we are using the most appropriate measures and to reflect changing public or government priorities. We have also taken the opportunity to review the wording of priorities and outcomes and are proposing two minor changes to improve clarity.

## **3. AMENDMENTS TO PRIORITIES AND OUTCOMES**

- 3.1 To provide greater clarity for Members, officers and the public, it is proposed that our third priority be changed to "Doing our core work well" and the "Lowering our carbon emissions" outcome be amended to "Lowering carbon emissions". The third priority is shorter and easier to reference than the existing wording, which would be retained as the title of the outcome we aim to deliver under this priority ("Delivering good quality, high value-for-money services with good control and compliance with statutory obligations"). This will help to ensure that the importance of achieving value-for-money, strong governance and statutory duties remains a key focus for the Council. In changing the other outcome to "Lowering carbon emissions", it will be clearer that our efforts to reduce emissions are not just focused on what we can do to cut the Council's own emissions but also on how we can influence and enable others to reduce emissions across the district, reflecting the actions we plan to deliver.

## **4. ACTIONS FOR 2024/25**

- 4.1 The Corporate Plan 2023-2028 is bold and ambitious in the outcome statements it sets out to achieve, while also being clear on what it is we can do, what we can enable and what we can influence as a district council. It calls on the Council to play more of an enabling role, to make more use of partnership working and to empower people to reduce demand for traditional public services. The challenges we face can only be solved through working collaboratively and the responsibility is not the district council's alone. This is particularly the case for the outcomes under the first priority "Improving the quality of life for local people", where work with partners and residents has identified the need for an approach focused on "Community Wealth Building" and targeting support for residents. Delivering the actions proposed under these outcomes will require us to work collaboratively with partners and communities.

- 4.2 Across the outcomes, there were actions in the 2023/24 action plan which were due to be delivered over multiple years or reflect ongoing activity. Existing progress is recognised in minor changes to wording in some cases (e.g. adding “Continue to” at the beginning). More significant changes are highlighted in the Corporate Plan by “(amended)” or “(new)” labels added at the end of actions listed. These labels will be removed in the version to be published on approval of the refreshed Corporate Plan.
- 4.3 In addition to replacing the actions in the Corporate Plan document with those proposed for 2024/25, we have also listed some examples of what has been delivered against our outcomes in 2023/24. Due to timing, the “We said, we did” sections have been written before the year has ended so the Q4 performance report due to be published in June will provide a more detailed update on what was achieved in 2023/24.

## **5. OPERATIONAL PERFORMANCE MEASURES FOR 2024/25**

- 5.1 The operational performance measures used in 2023/24 remain relevant for monitoring how well our services perform so we are not proposing to remove any. Some amendments are proposed, including revising our measure of the planning ‘backlog’ to count minor planning applications without a current extension of time as ‘old’ if they exceed 16 weeks rather than 26 weeks, in line with recent changes to the Planning Guarantee.
- 5.2 We also intend to amend performance measures relating to staffing, with turnover to be reported on an individual monthly basis rather than for rolling 12 month periods and staff sickness absence to be reported separately for long-term and short-term absences. These changes should help to identify where high turnover in a short period or high levels of sickness absence cause a concern. Further information on staff turnover and sickness will continue to be reported to Employment Committee on a quarterly basis.
- 5.3 Additional operational performance indicators to be included from April 2024 include the amount of residual household waste collected per household (reporting on the weight of waste which is not recycled, reused or composted) and measures of the number of fly tips reported and enforcement actions taken on fly tip offences. These are all measures currently, or expected to be, included in the Office for Local Government (Oflog)’s [Local Data Explorer](#). Oflog was introduced in 2023 to support local government to improve performance and their Local Data Explorer reports data for a range of performance indicators for all English local authorities. We report our performance on at least a quarterly basis, while the Local Data Explorer is currently only reporting on annual results.
- 5.4 Target setting for operational performance indicators will take past performance, resources available and known issues/challenges into account, as well as benchmarking data where possible (e.g. for those indicators that Oflog reports on or where we are members of benchmarking clubs such as the Association for Public Service Excellence). Targets proposed by service managers will be subject to challenge from senior officers and key Cabinet Members, with draft targets to be tabled for scrutiny at the Overview and Scrutiny (Performance & Growth) Panel.

- 5.5 Both quarterly and year-end results will continue to be published via our Overview & Scrutiny (Performance & Growth) Panel and Cabinet meeting agendas and on our website.
- 5.6 We will continue to align service plans with the Corporate Plan. This helps us to ensure services are working to the same priorities, aiming to deliver the same outcomes and measuring their performance in a consistent way, where possible. The Corporate Plan provides a 'golden thread' throughout the organisation, linking activity at strategic levels to activity in service plans, ultimately filtering through to objectives set for individual employees.

## **6. COMMENTS OF OVERVIEW & SCRUTINY**

- 6.1 The Panel discussed the Corporate Plan Refresh Report at its meeting on 6th March 2024.
- 6.2 Following a question from Councillor Wells requesting detail on the fleet decarbonisation plan, the Panel heard that the Council was looking at alternative fuels whilst assessing the challenges of new technologies. More detail would be sought from the Portfolio Holder and reported back to the Panel at a later date.
- 6.3 In response to a question from Councillor Blackwell relating to the Operational Performance Measures, the Panel heard that sickness reporting would continue via the quarterly performance reports and Employment Committee and that a range of data would be gathered and analysed going forward and in turn would drive policy development.
- 6.4 The Panel heard, following a question from Councillor Cawley, that happiness would be measured via district level data from the Office for National Statistics.
- 6.5 Following a further question from Councillor Cawley, the Panel heard that reporting on reductions in carbon emissions would be reported via the Climate Strategy, however the Panel were assured that robust measures were in place. It was observed by Councillor Cawley that an overarching timescale for this work would be helpful and would help reassure residents that work was being undertaken.
- 6.6 Councillor Martin stated that it would be helpful to understand progress from the previous year's report, the Panel were advised that this would be incorporated within the quarter 4 Corporate Performance report.
- 6.7 The Panel were assured, in response to a query from Councillor Slade, that a robust communications plan was in place and that this sat alongside the Corporate Plan and would ensure that the right messages went to the right people at the right time.
- 6.8 Following the discussion, the Panel were informed that their comments would be added to the Cabinet report in order for an informed decision to be made on the report recommendations.

## **7. LINK TO THE CORPORATE PLAN, STRATEGIC PRIORITIES AND/OR CORPORATE OBJECTIVES**

- 7.1 The refreshed Corporate Plan at Appendix 1 sets out key priorities and outcomes for 2023-2028 as well as the annual action plan and list of operational performance measures for 2024/25. Proposed amendments to the wording of one priority and one outcome are described in section 3.

## **8. CONSULTATION**

- 8.1 This Corporate Plan 2023-2028 was informed by 2022's programme of engagement, which included both public and stakeholder consultations to help develop both the Huntingdonshire Futures place strategy and the Council's Climate Strategy.
- 8.2 Proposed actions for 2024/25 include a number that will involve further engagement with partners to deliver joint ambitions, and we are retaining an action to listen to local residents and respond to their input on service delivery (now moved under priority three).

## **9. RESOURCE IMPLICATIONS**

- 9.1 The Council's 2024/25 Budget and Medium-Term Financial Strategy to 2028/29 was approved by Council in February 2024. The proposed actions and performance measures have been informed by the approved service budgets and savings and growth proposals. It is anticipated that there will be no additional resource implications as a result of agreeing new actions or performance indicators.

## **10. HEALTH IMPLICATIONS**

- 10.1 Under our first priority, the outcome statement for "improving quality of life for local people" specifically references 'good health' as one of the foundations of a good life. Actions proposed to help improve the health of local residents include delivering a Community Health and Wealth Strategy and work to maximise physical activity in the district. We are proposing to retain operational performance indicators relating to One Leisure Facilities, One Leisure Active Lifestyles and Sports Development services to ensure we continue to monitor and manage their performance.

## **11. ENVIRONMENT AND CLIMATE CHANGE IMPLICATIONS**

- 11.1 The Corporate Plan supports the approach set out through our new Climate Strategy and commits us to applying a "green lens" to our decision making – embedding the climate and green agenda through all we do and considering environmental impacts and opportunities to improve the environment when making all decisions.

11.2 Within the “Creating a better Huntingdonshire for future generations” priority, we want to deliver the outcomes of “improving housing”, “forward-thinking economic growth” and “lowering carbon emissions”. Actions planned under each of these outcomes should reduce carbon emissions and help to improve the district’s environment. We have already delivered actions from the Climate Strategy action plan such as hosting the Climate Conversation in November 2023 and new actions such as accelerating solar panel adoption on our buildings will lower carbon emissions further.

## **12. REASONS FOR THE RECOMMENDED DECISIONS**

12.1 This report is seeking endorsement from Cabinet and approval from Council for the refresh of the Corporate Plan for 2024/25. Delivery of the new action plan and updated list of operational performance measures will help us to achieve the Council’s priorities and desired outcomes.

## **13. LIST OF APPENDICES INCLUDED**

Appendix 1 – refreshed Corporate Plan 2023-2028, including proposed actions and operational performance measures for 2024/25

## **CONTACT OFFICER**

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Business Intelligence and Performance Manager  
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C O R P O R A T E P L A N

# 2023 - 2028

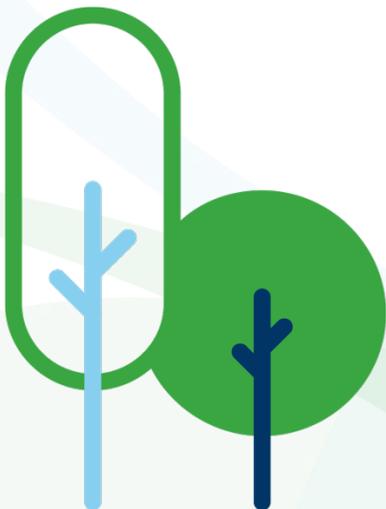
Do - Enable - Influence



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## FOREWORD

**We all want to live in a place with the highest possible quality of life. A place people are drawn to, where they feel included and can aspire to something. A place people are proud to call home.**

This Corporate Plan to 2028 will inform everything we do as we refocus our vision, review our priorities and work with staff, residents, partners, communities and businesses to lead Huntingdonshire into the future with confidence.

It will not always be easy. With a decreasing pot of government funding, rising costs and inflation and greater pressure on our services we will need to find ways to save money or generate income in order to continue providing high quality services.

We are also facing the threat of climate change. This requires decisive action and fundamental changes in how countries, cities and communities live and work. Our recently adopted Climate Strategy and action plan sets out how we can be better prepared to adapt to the impacts of climate change at a more local level. We will apply a “green lens” to all our decision making – embedding the climate and green agenda into all we do and considering environmental impacts and opportunities to improve the environment

As we grapple with the real issues facing us, we must be bold and set aspirational targets that challenge us to make a difference, whether that is by doing things directly ourselves or trying to influence change on a wider scale. With that in mind, this Corporate Plan outlines **our three key priorities**:

### Priority 1 - Improving quality of life for local people



Improving the happiness and wellbeing of residents



Keeping people out of crisis



Helping people in crisis

## Priority 2 - Creating a better Huntingdonshire for future generations



Improving housing



Forward-thinking economic growth



Lowering carbon emissions

## Priority 3 - Doing our core work well



Delivering good quality, high value-for-money services with good control and compliance with statutory obligations

The first two priorities are each split into three outcomes as shown above. Outcome statements setting out our ambitions are detailed on pages 8 and 9.

To achieve these priorities, we must be a Council that takes time to listen and to really understand where people need the help and support to make a real difference to their lives.

In line with changes across the public sector system, we need to make prevention a core way of working across the Council. This is fundamental to our 'Improving the quality of life for local people' priority, which does not just focus on helping those already experiencing crisis but sets out earlier outcomes we want to achieve - keeping people out of crisis and, even more broadly, improving the happiness and wellbeing of our residents.

With that said, '**Working together**' is an overarching principle for the Council. We cannot go it alone. The challenges we face can only be solved through working collaboratively and the responsibility is not the Council's alone. An example of this is our role as a statutory partner in developing the Cambridgeshire and Peterborough Integrated Care System (ICS), working together to improve the health and wellbeing of local people throughout their lives.

**DO.** Using all our services and ways of working to best serve Huntingdonshire.

**ENABLE.** Huntingdonshire residents and businesses to thrive by listening and working with them.

**INFLUENCE.** Partner organisations and stakeholders by creating a shared vision that benefits Huntingdonshire.

**Do, Enable, Influence** is a key phrase for us as this Corporate Plan calls on the Council to play more of an enabling role, to make more use of partnership working and to empower people to reduce demand for traditional public services. Our role is to help residents and businesses thrive, but that is not something we can do to people. Only by **working with people** can we make sure Huntingdonshire is a place where you and your family can have a good life and take advantage of the options that benefit you.

We have already started on this journey. Over the last year, we have brought together a wide range of partners to develop our Huntingdonshire Futures Place Strategy which creates a shared vision and a plan of goals and actions for Huntingdonshire up to 2050.

Whilst looking to the future, we must also not lose sight of the day to day. We must keep delivering good quality services and we must set an excellent example to our community of the standards we expect for our residents.

**It is by doing these things that we will create a place people are proud to call home.**



**Councillor Sarah Conboy**  
Executive Leader



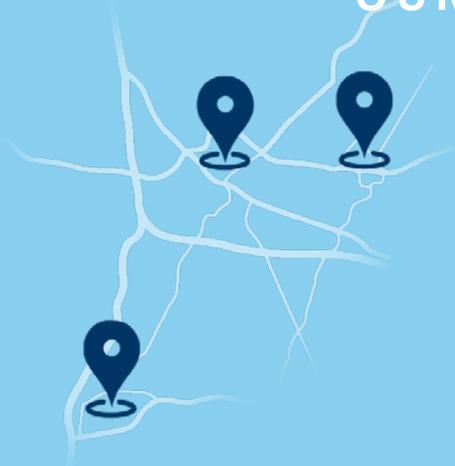
**Councillor Tom Sanderson**  
Deputy Executive Leader



**Councillor Sam Wakeford**  
Assistant Executive Leader

# GETTING TO KNOW HUNTINGDONSHIRE

## OUR PEOPLE AND PLACE



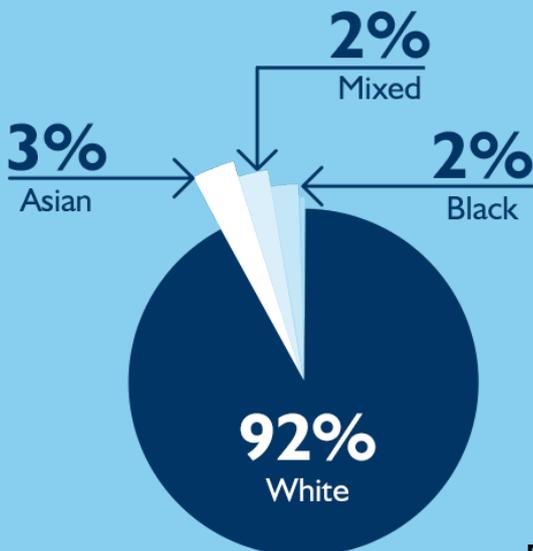
Huntingdonshire is a large (900 square kilometres) and predominantly rural area. However over 40% of the population live in our three largest market towns of **St Neots, Huntingdon** and **St Ives**.

With an estimated **184,050 residents** and **80,800 residential properties** at mid-2022, the population has grown significantly over recent decades (up by 47% from 1981 to 2021).



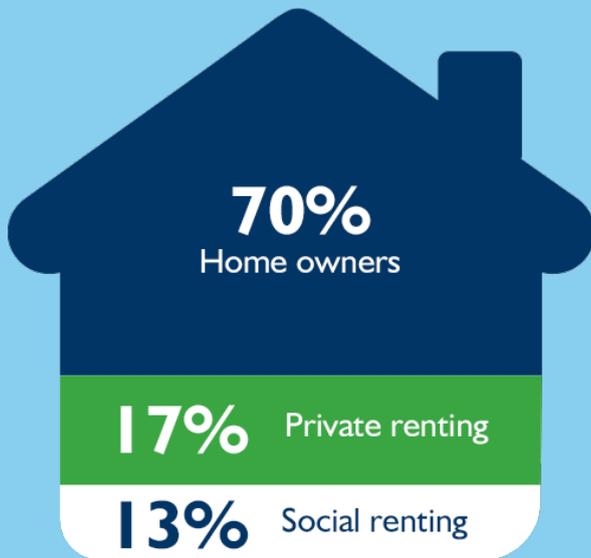
The district has an **ageing population** with 37,500 residents aged 65 plus at mid-2022, with the number **up by 33%** between 2011 and 2021 alone.

The latest estimates indicate that the number of residents in the district **born outside the UK** was 22,400 at March 2021 (**12.4% of all residents**). **Poland** is now ranked as the most common non-UK country of birth for the district's residents, followed by the **United States** and **Romania**.



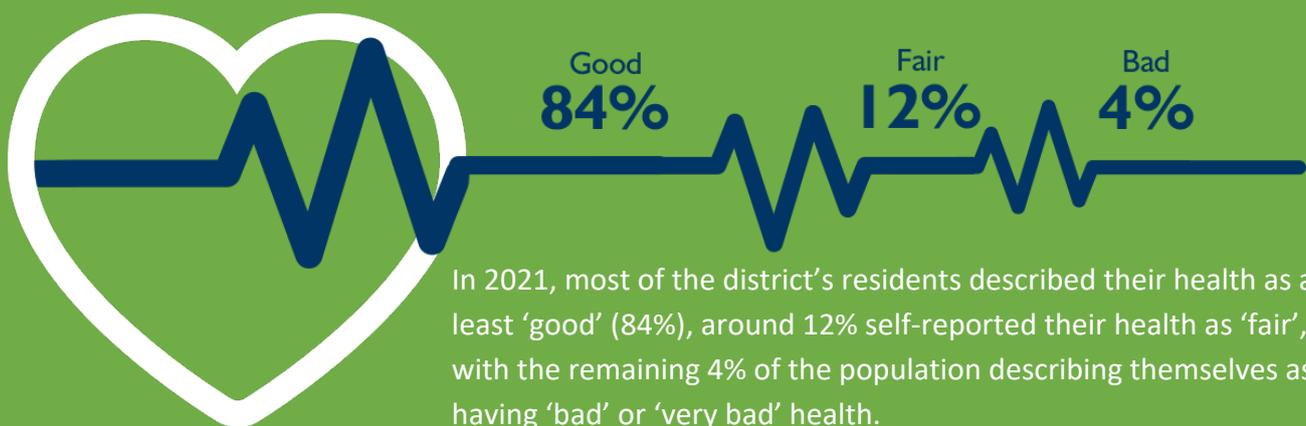
Most people in the district identified their ethnic group within the 'White' category (92%) in 2021. Around 3% identified their ethnic group within the 'Asian, Asian British or Asian Welsh' category, 2% within the "Mixed or Multiple" category, 2% within the 'Black, Black British, Black Welsh, Caribbean or African' category and the remaining 1% identified their ethnic group within 'other ethnic groups'.

The average household size was **2.3 persons per household** in 2021, down from 2.4 in 2011 and below the latest England average of 2.4. More people are living alone, with the number of one person households up by 22% since 2011. **28% of all occupied households are now one person households.**



70% of households in Huntingdonshire owned their home in 2021, just over one in six (17%) rented their accommodation privately and 13% of Huntingdonshire households lived in a socially rented property. **2% of the area's occupied households had fewer bedrooms than required (overcrowded).**

## OUR HEALTH AND WELLBEING



In 2021, most of the district's residents described their health as at least 'good' (84%), around 12% self-reported their health as 'fair', with the remaining 4% of the population describing themselves as having 'bad' or 'very bad' health.

An estimated **16% of the population were disabled in 2021**, with 6% stating their day-to-day activities were limited a lot.





Around 4% of usual residents in 2021 said they provided at least **20 hours of unpaid care** in a typical week.

Note: all health and wellbeing figures in this section are age-standardised proportions which allow comparisons between populations over time and across geographies as they account for differences in the population size and age structure.

## OUR ECONOMY, EMPLOYMENT AND EDUCATION



The majority of Huntingdonshire residents in 2021 travelling to a workplace or depot travelled **more than 10 kilometres** (51%) and **80%** of those who travelled to work were **drivers or passengers in a car or van**. Just over **6,000 residents travelled to work on foot (11%)**.

Across Huntingdonshire, **33.4%** of usual residents aged 16 years and over indicated their **highest level of qualification was Level 4** or above in 2021 – slightly lower than the England average of 33.9%. However, 15.6% had no qualifications, also lower than the England average of 18.1%. Apprenticeships were the highest qualification for 5.5% of usual residents aged 16 plus.



There are pockets of higher deprivation within the district but most areas have relatively low levels, as measured by the 2019 Indices of Deprivation. **Economic activity (64% of those aged 16+)** and **employment rates (61.6% of those aged 16+)** are both higher than the national average.

## OUR PRIORITIES

**What sits behind our priorities is a desire to focus the efforts of the Council on the big priorities that matter to our residents, whilst not neglecting the performance of the day-to-day services that they rely on.**

What we do is important, but how we deliver services and places that support our communities to take the decisions in their own long-term interests, and how we work with partners to deliver joined up services that make sense to residents, is critical. Our priorities are broad and ambitious and are supported by clear plans and strong working relationships. At their heart is a belief that creating success, or stepping in to prevent an issue developing, is always better than having to deal with a problem.

### Priority 1: Improving quality of life for local people



#### Improving the happiness and wellbeing of residents

We want the highest possible quality of life for the people of Huntingdonshire. It will be a place which attracts employers and visitors and somewhere residents are proud to call home. We will be evidence-based, responsive and support the foundations of a good life. This includes personal independence, prosperity, social connection, community and good health.



#### Keeping people out of crisis\*

We will identify the root causes that lead people into crises and find ways to prevent them. We will do this through our own actions. We will also work in partnership with residents, businesses, community groups, charities and our public sector partners.



#### Helping people in crisis\*

Where a crisis has already happened, we will work holistically to understand the issues, the cause of these issues and what opportunities exist to address them. We will seek to prevent multiple personal crises becoming entrenched and unmanageable by addressing root causes.

\* Crisis – A life changing event, or series of significant events within a short period of time, which can threaten or harm an individual's life experiences, often needing support to prevent further negative consequences.

## Priority 2: Creating a better Huntingdonshire for future generations



### Improving housing

We want everyone to live in a safe, high-quality home regardless of health, stage of life, family structure, income and tenure type. Homes should be energy efficient and allow people to live healthy and prosperous lives. New homes should be zero carbon ready and encourage sustainable travel.



### Forward-thinking economic growth

We want our local economy to attract businesses that prioritise reducing their carbon footprint. A place where businesses choose to start-up, grow and invest in high-value jobs so they and our residents and high streets, can flourish and thrive. Local people should be able to develop their skills to take advantage of these opportunities, with businesses and education providers working more closely together to deliver an inclusive economy.



### Lowering carbon emissions

We will take positive action to reduce carbon emissions and become a net zero carbon Council by 2040. We will enable and encourage local people and businesses to reduce carbon emissions and increase biodiversity across Huntingdonshire.

## Priority 3: Doing our core work well



### Delivering good quality, high value-for-money services with good control and compliance with statutory obligations

Around 80% of our resources are aligned to business as usual (BAU) service delivery and our third priority focuses on delivering good quality, high value for money services with good control and compliance with statutory functions. While new activities will mostly focus on delivering outcomes under our two new outward-facing priorities, we will continue to provide a wide range of existing statutory and important services and seek to improve their efficiency and effectiveness.

## MEASURING SUCCESS

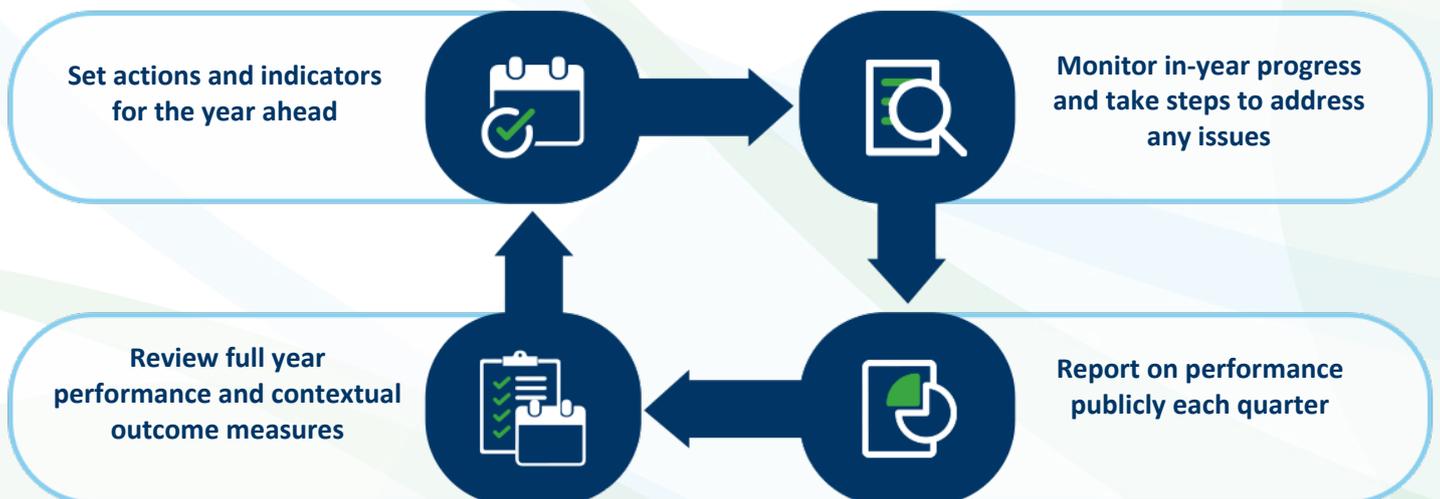
**We will stand accountable for performance against these priorities through an annual action plan and performance measures. These will be refreshed yearly to reflect work completed and the development of new approaches informed by ongoing engagement with partners and residents.**

In reporting on our progress and achievements, we will be transparent about what we can be held to account for but will also be setting out how we will measure success where we have great ambitions but more limited control over results.

**Actions:** Our action plan for the next year is set out on pages 12-25, alongside examples of last year’s achievements. Performance in delivering these actions is reported quarterly to show progress against significant milestones. Qualitative updates are provided for each outcome to provide further detail of progress made and ensure that there is a clear link between our work and the outcomes they are delivering.

**Operational Performance Indicators:** We will measure the performance of our services, and their contribution to our priorities, through the operational performance indicators on pages 26 and 27, with quarterly updates published to show performance against targets and provide commentary on progress made and steps taken to address any issues.

**Contextual Outcome Measures:** We will also develop and report on a range of contextual outcome measures to monitor how outcomes for the district and its residents are changing. Most outcome measures will be based on external data sources published less frequently than our own operational performance indicators. Results will be presented against our preferred direction of travel but will not have targets since we will not have direct control over performance. However, monitoring them will identify trends over time and changes we may need to react to. The question this will help us answer is: **are our actions a sensible response to community needs and the priorities we hold?**





## P R I O R I T Y

Improving quality of life for local people

## O U T C O M E

Improving the happiness and wellbeing of residents

### DO

- 1. Deliver** a Community Health and Wealth Strategy, to link broader social determinants of health with a Community Wealth Building approach. (amended)
- 2. Undertake** a 'deliberative democracy' approach to the development of our Community Health and Wealth Strategy. (new)

### ENABLE

- 3. Deliver** the skills and employment workstream of the UK shared prosperity programme.
- 4. Refresh** our Social Value Policy and explore larger opportunities to maximise local benefit through a Community Wealth Building approach to procurement and the roles of anchor institutions. (amended)
- 5. Focus** on maximising physical activity in the district, and work to promote this across local partners. (amended)
- 6. Maximise**, and report on, the benefits of a targeted approach to support residents to improve their quality of life through the promotion and delivery of relevant services (e.g. run campaigns based on a customer segmentation approach, track progress and regularly report on take-up and impact). (new)

### INFLUENCE

- 7. Continue to work with** statutory partners to secure improvements to transport options for Huntingdonshire, including active travel.
- 8. Formally engage** with relevant stakeholders, residents and businesses to explore how place strategy priorities are transformed into practical delivery.

## WE SAID, WE DID 2023 / 2024



### P R I O R I T Y

Improving quality of life for local people

### O U T C O M E

Improving the happiness and wellbeing of residents

Examples of achievements related to this outcome include:

- ✓ Developing a 'new movers' pilot scheme, which will see a leaflet distributed for all new Council Tax accounts aiming to support positive outcomes for new arrivals to Huntingdonshire and directing them to online resources that can help them settle in and thrive in the district
- ✓ Our One Leisure Active Lifestyles and Sports Development programmes continuing to see high levels of attendance, with programmes offering preventative interventions targeted at specific groups/health conditions and the wider population
- ✓ Higher numbers of people using our One Leisure Facilities in Huntingdon, Ramsey, St Ives and St Neots, with over 1 million admissions recorded from April 2023 to December 2023
- ✓ Continuing to listen to, and engage with, local residents through activities such as our Climate Conversation event, consultations feeding into the development of a new Local Plan and an online survey seeking views on Corporate Plan priorities via [letstalkhuntingdonshire.net](https://letstalkhuntingdonshire.net)





## P R I O R I T Y

Improving quality of life for local people

## O U T C O M E

Keeping people out of crisis

### DO

- 9. Report** regularly on progress on the delivery of an integrated financial vulnerability model between HDC and partners. (amended)
- 10. Act on** opportunities for early intervention and regularly report on learning and impact. (amended)

### ENABLE

- 11. Maximise**, and report on, the benefits of a targeted approach to support residents at risk of experiencing crisis through the promotion and delivery of relevant services (e.g. improve data sharing with the police to inform a targeted on-the-ground door-knocking campaign to help prevent crime). (new)

## WE SAID, WE DID 2023 / 2024



**P R I O R I T Y**

Improving quality of life for local people

**O U T C O M E**

Keeping people out of crisis

Examples of achievements related to this outcome include:

- ✓ Developing and approving a new Council Tax Support Scheme, which will see higher levels of financial support provided to approximately 4,000 lower-income households from April 2024
- ✓ Preventing more cases of homelessness, with 28% more successful preventions recorded up to December than at the same stage last year
- ✓ Increasing the number of households housed through the housing register and Home-Link scheme, with higher numbers of social rented properties built helping us to house over 20% more households between April and December than were housed in the same period of 2022
- ✓ The Community Safety Partnership securing funding from the Office of the Police and Crime Commissioner for the recruitment of a new Problem Solving Officer to work directly with residents and councillors to provide additional resource and help identify and respond to community safety concerns and issues before they escalate

PI 8. Number of households housed through the housing register and Home-Link scheme





## P R I O R I T Y

Improving quality of life for local people

## O U T C O M E

Helping people in crisis

### DO

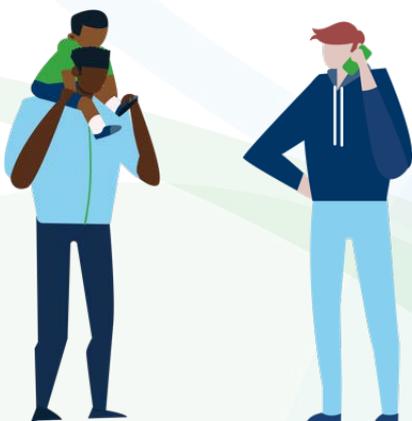
- 12. Continue to support** refugees and other guests, seeking to support good community relations and smooth transition into long-term residency or return home.
- 13. Work with partners** to review the provision of Disabled Facilities Grants and ensure we maximise our ability to prevent crisis and support those who need help. (new)

### ENABLE

- 14. Focus** on maximising the economic success of residents via a Community Wealth building approach. (amended)
- 15. Maximise**, and report on, the benefits of a targeted approach to support residents experiencing crisis through the promotion and delivery of relevant services (e.g. identifying individuals who could benefit from support offered by the Resident Advice and Information team and reporting on outcomes). (new)
- 16. Continue to promote** WeAreHuntingdonshire as a tool for partners to provide directed and tailored support based on our wider determinants approach.

### INFLUENCE

- 17. Lobby**, and **support campaigns**, for improvements to the living conditions of local residents. (new)



## WE SAID, WE DID 2023 / 2024



### P R I O R I T Y

Improving quality of life for local people

### O U T C O M E

Helping people in crisis

Examples of achievements related to this outcome include:

- ✓ Developing and promoting our ‘Social Solutions’ tool, used by partners such as Cambridgeshire Police to identify support pathways and refer people in need of help to our Resident Advice and Information Team
- ✓ Supporting hundreds of Ukrainian families, eight Afghan families and a small number of asylum seekers housed by the Home Office in private rented accommodation in our district, through both practical help for individuals and work to promote community cohesion
- ✓ Targeting interventions to those most in need, for example through our One Leisure Concessionary Membership Scheme which encourages take-up of physical activity that can lead to evidence-based wide-ranging benefits for mental and physical health, social engagement and fitness to work, all of which play a part in keeping the more vulnerable out of crisis
- ✓ Continuing to support safe, accessible and welcoming spaces for local people by working with and promoting Community Spaces (previously ‘Warm Spaces’) run by local partners, including providing grants of up to £500 available through our Community Chest fund





## P R I O R I T Y

Creating a better Huntingdonshire for future generations

## O U T C O M E

Improving Housing

### DO

- 18. Commence work** on a new Housing Strategy for 2025-2030. (new)
- 19. Continue to use** surplus Council owned sites to deliver affordable housing, for example working with the Longhurst Group.
- 20. Complete** an Affordable Housing Advice note that will support the delivery of new affordable housing by providing clear guidelines to developers. (new)
- 21. Commence work** on a policy to support the use of civil penalties with regard to private sector housing enforcement. (new)
- 22. Carry out a review** of supported exempt accommodation in the area, linked to the Supported Housing (Regulatory Oversight) Act, which will lead to the development of a Supported Housing Strategy. (new)
- 23. Implement** the government's new National Supported Housing Standards and introduce licensing regulations. (new)

### ENABLE

- 24. Maintain** the level of new housing delivery, which meets the needs of Huntingdonshire residents, including the type of home and tenure (open market and social housing).
- 25. Work in partnership** to look at best practice and funding to improve housing conditions, including retrofit programmes in social and private housing.

### INFLUENCE

- 26. Continue to work with** Registered Providers to improve conditions in existing accommodation through regeneration schemes.
- 27. Work with** Health and Social Care Providers to explore future models of housing, support and care, enabling people to live independently for longer.



## WE SAID, WE DID 2023 / 2024



**P R I O R I T Y**  
Creating a better Huntingdonshire for future generations

**O U T C O M E**  
Improving Housing

Examples of achievements related to this outcome include:

- ✓ Approving a new Tenancy Strategy, a First Homes Position Statement and a revised Housing Strategy, following a mid-term review to reflect new information such as findings from the 2021 Census
- ✓ Hosting a Registered Provider Conference, bringing partners including the main social housing stock holding associations together to enable discussions and exploration of a range of opportunities, such as retrofitting and carbon reduction, and establishing a forum for further collaboration
- ✓ Increasing numbers of homes being built in the district, including 544 new affordable homes delivered between April and December
- ✓ Reducing the number of older planning applications without a current extension of time in place, with the number over 26 weeks old falling from 175 in April to 74 by December



**Celebrated the completion of 82 new affordable homes in Ramsey**



## P R I O R I T Y

Creating a better Huntingdonshire for future generations

## O U T C O M E

Forward-thinking economic growth

### DO

**28. Promote** Huntingdonshire as a destination for high value inward investment, prioritising businesses that are proactively reducing their carbon emissions, and produce an annual report on activity.

**29. Deliver** the business support projects within the UKSPF and REPF programme, including Manufacturing Digitalisation, Green Business Initiative, Jumpstart business competition and a new Start-up programme. (amended)

**30. Refresh** the Huntingdonshire Economic Growth Strategy. (amended)

**31. Continue the delivery** of the Market Town Programme, including the ongoing delivery of Future High Street projects in St Neots, development of new Retail Hub in Ramsey, and various other funded projects within the four market towns. Commence feasibility work on new projects to enable them to be brought forward when funding is available. (amended)

**32. Continue the update** to the Local plan, including updating evidence bases in line with National Planning Policy, particularly where it relates to Economy, Environment and Housing. (amended)

### ENABLE

**33. Work with** intermediaries, professional service networks, investors and developers to understand the health of the economy, develop responses and attract investment.

### INFLUENCE

**34. Work with** the CPCA and partners to complete a review of the future demand for Further Education (FE) provision in the St Neots area and development of the Local Skills Implementation Plan, prioritising connections between FE provision and local employers aligned to core growth sectors.

**35. Influence and contribute to** the creation of a Devolution2 deal for Cambridgeshire & Peterborough; the State of the Nation and Place Strategy Vision work and the commissioning of all future business support and grant funding provision. (amended)

**36. Influence delivery** of infrastructure including East West Rail, A428, A141 Strategic Outline Business Case and future Transport Strategies.

## WE SAID, WE DID 2023 / 2024



### P R I O R I T Y

Creating a better Huntingdonshire for future generations

### O U T C O M E

Forward-thinking economic growth

Examples of achievements related to this outcome include:

- ✓ Promoting inward investment in Huntingdonshire through the Made in Huntingdonshire campaign, the [Invest in Huntingdonshire website](#), engagement with local businesses and bespoke support offered to potential investors and in response to enquiries received
- ✓ Delivering Year 1 of the UK Shared Prosperity Fund, including the launch of the Manufacturing Digitalisation project, Green Business Initiative, Business and IP centre and the Start Up/ Entrepreneurship project
- ✓ Commencing work in St Neots town centre to deliver major improvements transforming the area for the benefit of local people, businesses and visitors, as part of the wider Market Towns Programme
- ✓ Agreeing to update our Local Plan and carrying out a Call for Sites





## P R I O R I T Y

Creating a better Huntingdonshire for future generations

## O U T C O M E

Lowering carbon emissions

### DO

- 37. **Complete** Hydrotreated Vegetable Oil (HVO) Fuel Trial and present a business case for decision. (amended)
- 38. **Deliver** a Fleet Decarbonisation Plan. (amended)
- 39. **Deliver** our Energy Strategy.
- 40. **Deliver** the Climate Conversation in 2024, showcasing community action and listening to local people in their communities. (amended)
- 41. **Identify** emissions from HDC IT data centres to include in reporting and **establish** disposal methods for IT equipment to reduce environmental impact. (new)
- 42. **Establish** climate and carbon emissions learning and development plan for Council employees. (new)
- 43. **Accelerate** Solar Power Adoption on Council Buildings. (new)

### ENABLE

- 44. **Support** community projects and plans that reduce carbon emissions. (amended)
- 45. **Deliver** Biodiversity for All (2023-2025) to enable community action and support green skills development.
- 46. **Commission** Active Travel Studies (UKSPF) to influence/inform future investment priorities.
- 47. **Deliver** the Phase 1 Rural Pilot HDC Electric Vehicle Charging Strategy Actions. (new)

### INFLUENCE

- 48. **Develop** the Council's procurement rules to further embed social and environmental value.
- 49. **Expand** positive climate action support for local businesses, celebrating best practice and sharing knowledge. (amended)
- 50. **Adopt** the Huntingdonshire Plan for Nature and **influence** the Cambridgeshire & Peterborough Local Nature Recovery Strategy with our priorities. (amended)

## WE SAID, WE DID 2023 / 2024



### P R I O R I T Y

Creating a better Huntingdonshire for future generations

### O U T C O M E

Lowering carbon emissions

Examples of achievements related to this outcome include:

- ✓ Hosting a weekend of Climate Conversation events
- ✓ Commissioning a study on priority landscapes and undertaking biodiversity surveys to help deliver the Huntingdonshire Plan for Nature
- ✓ Developing an Electronic Vehicle (EV) Charging Strategy being put forward for approval in March 2024
- ✓ Receiving an improved score of 27% (from zero in 2021) from an independent review of our Climate Action by Climate Emergency UK, demonstrating the immediate impact of our Climate Strategy and Action Plan (adopted in February 2023) but not yet showing the impact of recent work as scores don't reflect activity since March





## P R I O R I T Y

Doing our core work well

## O U T C O M E

Delivering good quality, high value-for-money services with good control and compliance with statutory obligations

### DO

51. **Refresh** our Commercial Investment strategy to develop proposals for future strategic investments.
52. **Complete** the remaining elements of the Workforce Strategy to prepare the Council for the changing skills needed in our future workforce and ensure we can continue to attract, retain and nurture talent.
53. **Continue** our Customer Services improvement programme to ensure that our customers are always at the heart of what we do.
54. **Continue** the Development Management Improvement programme to improve the performance of the planning service.
55. **Progress delivery** of Civil Parking Enforcement across the District to enforce on-street parking activity.
56. **Deliver** the enhancement of visitor facilities at Hinchingsbrooke Country Park.
57. **Upgrade** path and cycleways at Riverside Park St Neots.
58. **Deliver** an independent Corporate Peer Challenge of the Council that will assess, challenge and improve what we do. (new)
59. **Assess**, and where prudent, **use** the emerging national benchmarking data from the Office of Local Government (Oflog) to improve our performance. (new)
60. **Bring forward** and **expand** our use of unit costs to demonstrate productivity within priority service areas. (new)
61. **Pilot** the use of Artificial Intelligence within the Council, seeking to create efficiencies and service improvement whilst ensuring we comply with all relevant legislation. (new)
62. **Listen to** local residents and respond to their input on service delivery.

### ENABLE

63. **Enable** our outstanding volunteers in our parks, nature reserves and elsewhere to continue to improve the quality of those spaces.

### INFLUENCE

64. Our well-run Council will **act** as a model for our peers.

## WE SAID, WE DID 2023 / 2024



### P R I O R I T Y

Doing our core work well

### O U T C O M E

Delivering good quality, high value-for-money services with good control and compliance with statutory obligations

Examples of achievements related to this outcome include:

- ✓ Receiving Green Flag Awards at Paxton Pits and Hinchbrooke Country Park for the sixth year in a row, and at Priory Park for the seventh
- ✓ Engaging with staff on the development of a new Workforce Strategy, which will give us a framework linking people management and development practices to the council's long-term goals as an employer, helping to position the organisation as an "employer of choice" to improve both recruitment and retention
- ✓ Adopted a new Performance Management Framework and improving the format of corporate performance reports we publish each quarter
- ✓ Administering payments of over £250k of Energy Bill Rebate support to 885 applicants without personal energy supplier contracts or living in homes that use alternative fuels for heating instead of mains gas



## OPERATIONAL PERFORMANCE MEASURES 2024 / 2025

### Priority 1: Improving quality of life for local people

#### MEASURES

1. Number of attendances at One Leisure Active Lifestyles programmes (cumulative year to date)
2. Number of attendances at Sports Development activities and programmes (cumulative year to date)
3. Number of One Leisure Facilities admissions – swimming, Impressions, fitness classes, sports hall and pitches (excluding Burgess Hall and school admissions) (cumulative year to date)
4. The number of residents enabled to live safely at home and prevented from requiring care or a prolonged stay at hospital via a Disabled Facilities Grant (DFG) (cumulative year to date)
5. Average time (in weeks) between date of referral and practical completion of jobs funded through Disabled Facilities Grants (cumulative year to date)
6. Average number of days to process new claims for Housing Benefit and Council Tax Support (cumulative year to date)
7. Average number of days to process changes of circumstances for Housing Benefit and Council Tax Support (cumulative year to date)
8. Number of homelessness preventions achieved (cumulative year to date)
9. Number of households housed through the housing register and Home-Link scheme (cumulative year to date)
10. Number of households in Temporary Accommodation (snapshot at end of each period)

### Priority 2: Creating a better Huntingdonshire for future generations

#### MEASURES

11. Net change in number of homes with a Council Tax banding (cumulative year to date)
12. Number of new affordable homes delivered (cumulative year to date)
- \*13. Percentage of planning applications processed on target – major (within 13 weeks or agreed extended period) (cumulative year to date)
- \*14. Percentage of planning applications processed on target – minor or other (within 8 weeks or agreed extended period) (cumulative year to date)

\* indicates that a measure is included among the metrics published by Oflog (as at February 2024)

- 15.** Percentage of planning applications processed on target – household extensions (within 8 weeks or agreed extended period) (cumulative year to date)
- 16.** Number of planning applications over 16 weeks old (or 26 weeks old for major applications) where there is no current extension of time in place (total at end of each quarter) (amended)
- 17.** Efficiency of vehicle fleet driving – Energy Efficient Driving Index score for the Waste service (cumulative year to date)

### Priority 3: Doing our core work well

#### MEASURES

- \*18.** Percentage of household waste reused/recycled/composted (cumulative year to date)
- 19.** Collected household waste per person (kilograms) (cumulative year to date)
- \*20.** Residual waste collected per household (kilograms) (cumulative year to date) (new)
- 21.** Number of missed bins (cumulative year to date)
- 22.** Percentage of sampled areas which are clean or predominantly clean of litter, detritus, graffiti, Flyposting, or weed accumulations (cumulative year to date)
- 23.** Number of fly tips detected (cumulative year to date) (new)
- 24.** Number of enforcement actions taken on fly tips (fines/court summons) (cumulative year to date) (new)
- 25.** The number of programmed food safety inspections undertaken (cumulative year to date)
- 26.** Percentage of calls to Call Centre answered (cumulative year to date)
- 27.** Average wait time for customers calling the Call Centre (cumulative year to date)
- \*28.** Council Tax collection rate (cumulative year to date)
- \*29.** Business Rates collection rate (cumulative year to date)
- 30.** Staff short-term sickness days lost per full time equivalent (FTE) (rolling 12-month total) (amended)
- 31.** Staff long-term sickness days lost per full time equivalent (FTE) (rolling 12-month total) (amended)
- 32.** Staff turnover (per individual month) (amended)

\* indicates that a measure is included among the metrics published by Oflog (as at February 2024)

## OUR VALUES (icare)

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Our values, known as icare will be embedded into the organisation. The icare values fit with the future ambitions of the Council and will be a key enabler so that we can deliver the Corporate Plan.



# icare

i

### INSPIRING

We have genuine pride and passion for public service, doing the best we can for our customers.

c

### COLLABORATIVE

We achieve much more by working together and this allows us to provide the best service for customers.

a

### ACCOUNTABLE

We take personal responsibility for our work and our decisions and we deliver on our commitments to customers.

r

### RESPECTFUL

We respect people's differences and are considerate to their needs.

e

### ENTERPRISING

We use drive and energy to challenge the norm and adapt to changing circumstances. We are always ready for challenges and opportunities and we embrace them.

**Public/Confidential\***  
**Key Decision - No**  
\* Delete as applicable

## HUNTINGDONSHIRE DISTRICT COUNCIL

**Title/Subject Matter:** Amended Fees & Charges Schedule

**Meeting/Date:** 27<sup>th</sup> March 2024, Council

**Executive Portfolio:** Finance & Resources, Cllr B Mickelburgh

**Report by:** Director of Finance & Corporate Resources

**Ward(s) affected:** All

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### **Executive Summary:**

The Fees & Charges Schedule presented as Annex A to the 2024/25 Budget and Medium Term Financial Strategy 2025/26 to 2028/29 omitted some updates to fees, these are highlighted on the attached extract.

### **Recommendation:**

The Council is recommended to approve the highlighted amendments to Fees and Charges Schedule, Annex A of the 2024/25 Budget and Medium Term Financial Strategy 2025/26 to 2028/29.

## **1. PURPOSE OF THE REPORT**

- 1.1 To correct the Fees & Charges Schedule presented as an annex to the 2024/25 Budget and Medium Term Financial Strategy (MTFS) 2025/26 to 2028/29.

## **2. WHY IS THIS REPORT NECESSARY/BACKGROUND**

- 2.1 The Fees and Charges schedule was approved as part of the 2024/25 Budget and MTFS 2025/26 to 2028/29 however it has been identified that some of the proposed fees were not updated on the annex and were shown as a nil increase. This paper seeks to correct Annex A, the Fees and Charges Schedule of the budget.

## **3. COMMENTS OF OVERVIEW & SCRUTINY**

- 3.1 The Overview and Scrutiny (Performance and Growth) Panel discussed the Amended Fees and Charges Schedule Report at its meeting on 6th March 2024.
- 3.2 It was confirmed to the Panel, following an enquiry from Councillor Pickering, that the revised schedule had been brought due to omitted fees and charges from the schedule brought to the Panel the previous month. The Panel heard that this was an administrative error and were assured that measures were in place to ensure it was not repeated.
- 3.3 Following the discussion, the Panel were informed that their comments would be added to the report for Council in order for an informed decision to be made on the report recommendation.

## **4. KEY IMPACTS / RISKS**

- 4.1 If the Fees and Charges Annex is not corrected, the service will not be able to charge the fees assumed in the calculation of the budget and MTFS.

## **5. REASONS FOR THE RECOMMENDED DECISIONS**

- 5.1 To align the Fees and Charges Schedule with the pricing assumptions included in the 2024/25 Budget and MTFS 2025/26 to 2028/29.

## **6. LIST OF APPENDICES INCLUDED**

Appendix 1 – Annex A, Fees & Charges Schedule (extract)

## **CONTACT OFFICER**

Name/Job Title: Karen Sutton, Director of Finance & Corporate Resources  
Tel No: 01480 387072  
Email: Karen.Sutton@Huntingdonshire.gov.uk

### Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT +	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
<b>Planning Application Fees - these are set Nationally and were changed on 6th December 2023</b>										
	Prior Approval	Agricultural and Forestry buildings and operations or demolition of buildings		S	Apr-15	N	120.00	0.00	120.00	25.00%
		Communicaions (Previously referred to as Telecommunications code systems operators)		S	Apr-15	N	578.00	0.00	578.00	25.00%
		Proposed change of use to state funded or registered nursery		S	Apr-15	N	120.00	0.00	120.00	25.00%
		Proposed change of use of agricultural building to a state funded school or registered nursery		S	Apr-15	N	120.00	0.00	120.00	25.00%
		Proposed change of use of agricultural building to a flexible use within shops, financial and professional services, restaurants and cafes, business, storage or distribution, hotels, or assembly or leisure		S	Apr-15	N	120.00	0.00	120.00	25.00%
		Proposed change of a building from Office (Use Class B1) use to a use falling within Use Class C3 (Dwelling house)		S	Apr-15	N	120.00	0.00	120.00	25.00%
		Proposed change of use from an agricultural building to a Dwelling house (Use Class C3) where there are no associated building operations		S	Apr-15	N	120.00	0.00	120.00	25.00%
		Proposed change of use of a building from a retail (Use Class A1 or A2) use or a mixed retail and residential use to a use falling within use Class C3 (Dwelling house) where there are no associated building operations		S	Apr-15	N	120.00	0.00	120.00	25.00%
		Proposed change of use from storage or Distribution to Dwellinghouses		S	Apr-15	N	120.00	0.00	120.00	25.00%
		Proposed change of use from light industrial to Dwellinghouses		S	Apr-15	N	120.00	0.00	120.00	25.00%
	Full Applications	Householder Applications	Alterations/extensions to a single dwellinghouse, including works within boundary	S	Apr-15	N	258.00	0.00	258.00	25.00%
			Alterations/extensions to two or more dwellinghouses, including works within boundary	S	Apr-15	N	509.00	0.00	509.00	25.00%
		Erection Of Dwellinghouses	Fewer than 10 dwellinghouses	S	Apr-15	N	578.00	0.00	578.00	25.00%
			Between 10 and 50 dwellinghouses	S	Apr-15	N	624.00	0.00	624.00	35.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
		Erection Of Buildings	More than 50 Dwellinghouses To a maximum of £405,000.	S	Apr-15	N	30860.00	0.00	30,860.00	35.00%
			No increase in gross floor space or no more than 40 square metres	S	Apr-15	N	293.00	0.00	293.00	25.00%
			More than 40 square metres but less than 1,000 square metres	S	Apr-15	N	578.00	0.00	578.00	25.00%
			Between 1,000 square metres and 3,750 square metres	S	Apr-15	N	624.00	0.00	624.00	35.00%
			More than 3,750 square metres	S	Apr-15	N	30860.00	0.00	30,860.00	35.00%
			plus for each in excess of 3,750square metres up to a maximum of £405,000	S	Apr-15	N	186.00	0.00	186.00	41.00%
	Approval / variation/ discharge of condition	Application for removal or variation of condition following grant of planning permission		S	Apr-15	N	293.00	0.00	293.00	25.00%
		Request for confirmation that one or more planning conditions have been complied with	Per request for householder	S	Apr-15	N	43.00	0.00	43.00	26.00%
			otherwise per request	S	Apr-15	N	145.00	0.00	145.00	25.00%
	Change of use of a building to use as one or more separate dwelling houses, or other cases		Fewer than 10 dwellinghouses (new as of Dec 2023)	S		N	462.00	0.00	462.00	#DIV/0!
			More than 10 but not more than 50 dwellings for each	S	Apr-15	N	624.00	0.00	624.00	35.00%
		More than 50 dwellings		S	Apr-15	N	30860.00	0.00	30,860.00	35.00%
			plus for each in excess of 50 up to a maximum of £405,000 (previously £250,000)	S	Apr-15	N	186.00	0.00	186.00	41.00%
	Other changes of use of a building or land			S	Apr-15	N	578.00	0.00	578.00	25.00%
	Advertising	Relating to the business on the premises		S	Apr-15	N	165.00	0.00	165.00	25.00%
		Advanced signs which are not on or visible from the site, directing the public to a business		S	Apr-15	N	165.00	0.00	165.00	25.00%
		Other advertisements		S	Apr-15	N	578.00	0.00	578.00	25.00%
	Application for permission in principle	Fee for each 0.1 hectare of site area		S	Jul-18	N	503.00	0.00	503.00	25.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
	Application for a non-material amendment following a grant of planning permission	Application in respect of householder development		S	Apr-15	N	43.00	0.00	43.00	26.00%
		Application in respect of other developments		S	Apr-15	N	293.00	0.00	293.00	25.00%
<b>Pre Application Fees - these are set by HDC. Where any development that falls within one or more category the fees should be added together.</b>										
	Householder - Written Advice Only	Householder (Not a Listed Building)		D	Oct-22	S	250.00	50.00	300.00	
		Householder (Listed Building)		D	Oct-22	S	500.00	100.00	600.00	
		Optional Pre-application Meeting		D	Oct-22	S	200.00	40.00	240.00	
	Enforcement - Written Advice Only	Enforcement (Not a Listed Building)		D	Oct-22	S	865.00	173.00	1,038.00	
		Enforcement (Listed Building)		D	Oct-22	S	1730.00	346.00	2,076.00	
	Lawful Development Certificate	Lawful Development Certificate Existing/Proposed - Householder		D	Oct-22	S	345.00	69.00	414.00	
		Lawful Development Certificate Existing/Proposed - Proposed Minor Development		D	Oct-22	S	690.00	138.00	828.00	
							0.00	0.00	0.00	
	Written Advice only - Residential Development	1 additional dwelling proposed		D	Oct-22	S	350.00	70.00	420.00	25.00%
		1 additional dwelling proposed (Listed Building Affected)		D	Oct-22	S	700.00	140.00	840.00	
		2-9 additional dwellings proposed		D	Oct-22	S	2250.00	450.00	2,700.00	305.00%
		2-9 additional dwellings proposed (Listed Building Affected)		D	Oct-22	S	4500.00	900.00	5,400.00	
		Optional Pre-application Meeting (1-9 Dwellings)		D	Oct-22	S	475.00	95.00	570.00	
		10-19 additional dwellings proposed		D	Oct-22	S	3000.00	600.00	3,600.00	
		10-19 additional dwellings proposed (Listed Building Affected)		D	Oct-22	S	6000.00	1200.00	7,200.00	

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
		Optional Pre-application Meeting (10+ Dwellings)		D	Oct-22	S	840.00	168.00	1,008.00	
	20-29	additional dwellings proposed		D	Oct-22	S	4650.00	930.00	5,580.00	
	20-29	additional dwellings proposed (Listed Building Affected)		D	Oct-22	S	9300.00	1860.00	11,160.00	
	30-39	additional dwellings proposed		D	Oct-22	S	6300.00	1260.00	7,560.00	
	30-39	additional dwellings proposed (Listed Building Affected)		D	Oct-22	S	12600.00	2520.00	15,120.00	
	40-49	additional dwellings proposed		D	Oct-22	S	7950.00	1590.00	9,540.00	
	40-49	additional dwellings proposed (Listed Building Affected)		D	Oct-22	S	15900.00	3180.00	19,080.00	
	50-59	additional dwellings proposed		D	Oct-22	S	9600.00	1920.00	11,520.00	
	50-59	additional dwellings proposed (Listed Building Affected)		D	Oct-22	S	19200.00	3840.00	23,040.00	
	60-69	additional dwellings proposed		D	Oct-22	S	11250.00	2250.00	13,500.00	
	60-69	additional dwellings proposed (Listed Building Affected)		D	Oct-22	S	22500.00	4500.00	27,000.00	
	70-79	additional dwellings proposed		D	Oct-22	S	12900.00	2580.00	15,480.00	
	70-79	additional dwellings proposed (Listed Building Affected)		D	Oct-22	S	25800.00	5160.00	30,960.00	
	80-89	additional dwellings proposed		D	Oct-22	S	14550.00	2910.00	17,460.00	
	80-89	additional dwellings proposed (Listed Building Affected)		D	Oct-22	S	29100.00	5820.00	34,920.00	
	90-99	additional dwellings proposed		D	Oct-22	S	16200.00	3240.00	19,440.00	
	90-99	additional dwellings proposed (Listed Building Affected)		D	Oct-22	S	32400.00	6480.00	38,880.00	
	100-119	additional dwellings proposed		D	Oct-22	S	18750.00	3750.00	22,500.00	
	100-119	additional dwellings proposed (Listed Building Affected)		D	Oct-22	S	37500.00	7500.00	45,000.00	
	120-139	additional dwellings proposed		D	Oct-22	S	21900.00	4380.00	26,280.00	

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
		120-139 additional dwellings proposed (Listed Building Affected)		D	Oct-22	S	43800.00	8760.00	52,560.00	
		140-159 additional dwellings proposed		D	Oct-22	S	25050.00	5010.00	30,060.00	
		140-159 additional dwellings proposed (Listed Building Affected)		D	Oct-22	S	50100.00	10020.00	60,120.00	
		160-179 additional dwellings proposed		D	Oct-22	S	28200.00	5640.00	33,840.00	
		160-179 additional dwellings proposed (Listed Building Affected)		D	Oct-22	S	56400.00	11280.00	67,680.00	
		180-199 additional dwellings proposed		D	Oct-22	S	31350.00	6270.00	37,620.00	
		180-199 additional dwellings proposed (Listed Building Affected)		D	Oct-22	S	62700.00	12540.00	75,240.00	
		200+ additional dwellings proposed		D	Oct-22	S	31425.00	6285.00	37,710.00	
		Additional dwellings 201+		D	Oct-22	S	75.00	15.00	90.00	
		200+ additional dwellings proposed (Listed Building Affected)		D	Oct-22	S	62850.00	12570.00	75,420.00	
		Additional dwellings 201+		D	Oct-22	S	150.00	30.00	180.00	
	Written Advice only - Agricultural buildings	0 - 465 sq m additional floor space		D	Mar-16	S	192.40	38.48	230.88	30.00%
		0 - 465 sq m additional floor space (Listed Building Affected)		D	Mar-16	S	384.80	76.96	461.76	
		466 sq m additional floor space		D	Mar-16	S	304.00	60.80	364.80	0.00%
		465 sq m additional floor space (Listed Building Affected)		D	Mar-16	S	608.00	121.60	729.60	
	Written Advice only - Other buildings (Commercial)	1 - 99 sq m additional floor space		D	Mar-16	S	364.00	72.80	436.80	30.00%
		100 - 1000 sq m additional floor space		D	Mar-16	S	728.80	145.76	874.56	31.00%
		1001 -5000 sq m additional floor space		D	Mar-16	S	2250.00	450.00	2,700.00	25.00%
		5001 - 10,000 sq m additional floor space		D	Mar-16	S	6552.00	1310.40	7,862.40	30.00%
		10,001 + sq m additional floor space		D	Mar-16	S	14768.00	2953.60	17,721.60	30.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
	Written Advice only - Change of Use			D	Mar-16	S	304.00	60.80	364.80	9.00%
	Written Advice only - Principle of Development (Minor)			D	Mar-16	S	1088.80	217.76	1,306.56	96.00%
	Written Advice only - Principle of Development (Major)			D	Mar-16	S	5000.00	1000.00	6,000.00	178.00%
	Admin fee on invalid Planning Application refunds		per refund	S	Mar-16	S	60.00	12.00	72.00	20.00%
<b>Refuse Collection</b>										
	Household Bulky Waste		1-3 items	D		N	35.00	0.00	35.00	0.00%
	Household Bulky Waste		4-6 items	D		N	50.00	0.00	50.00	0.00%
	Household Bulky Waste		7-10 items	D		N	75.00	0.00	75.00	0.00%
	Commercial Bulky Waste		Per hour	D		N	150.00	0.00	150.00	0.00%
	Green Bin	Early Bird Deal	Per annum	D		N	50.00	0.00	50.00	N/A
	Green Bin		Per annum	D		N	57.50	0.00	57.50	N/A
	Second Green Bin		Per annum	D		N	30.00	0.00	30.00	(40.00%)
	Bins for New Developments		set of 3	D	Apr-23	N	170.00	0.00	170.00	0.00%
	Delivery Charge	Domestic wheel bin	per bin	D	Apr-23	N	20.00	0.00	20.00	0.00%
	Commercial Waste	Price on application	Prices start from £4.10 per lift/collection							
<b>Markets</b>										
	St Ives Weekly Markets	Casual traders	10ft Pitch			E	24.20	0.00	24.20	0.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
		Permanent traders	10ft Pitch			E	18.00	0.00	18.00	0.00%
		Additional Pitches Friday	10ft Pitch			E	10.30	0.00	10.30	0.00%
		Additional Pitches Monday	10ft Pitch			E	11.35	0.00	11.35	0.00%
	Huntingdon Weekly Market	Huntingdon Wednesday Market	10ft Pitch (Prime Pitch)			E	19.50	0.00	19.50	0.00%
		Huntingdon Wednesday Market	10ft Pitch (Intermediate 1)			E	15.40	0.00	15.40	0.00%
		Huntingdon Wednesday Market	10ft Pitch (Intermediate 2)			E	14.40	0.00	14.40	0.00%
		Huntingdon Wednesday Market	10ft Pitch (Intermediate 3)			E	13.40	0.00	13.40	0.00%
		Huntingdon Wednesday Market	10ft Pitch (End Pitch)			E	10.25	0.00	10.25	0.00%
		Huntingdon Saturday Market	10ft Pitch (Prime Pitch)			E	22.70	0.00	22.70	0.00%
		Huntingdon Saturday Market	10ft Pitch (Intermediate 1)			E	20.60	0.00	20.60	0.00%
		Huntingdon Saturday Market	10ft Pitch (Intermediate 2)			E	19.00	0.00	19.00	0.00%
		Huntingdon Saturday Market	10ft Pitch (Intermediate 3)			E	18.00	0.00	18.00	0.00%
		Huntingdon Saturday Market	10ft Pitch (Intermediate 4)			E	15.50	0.00	15.50	0.00%
		Huntingdon Saturday Market	10ft Pitch (Intermediate 5)			E	14.40	0.00	14.40	0.00%
		Huntingdon Saturday Market	10ft Pitch (End Pitch)			E	10.30	0.00	10.30	0.00%
	St Ives Bank Holiday Markets	Market Hill regular trader	10ft Pitch			E	26.00	0.00	26.00	0.00%
		Market Hill non - regular trader	10ft Pitch			E	34.00	0.00	34.00	0.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
		Market Hill casual trader (on the day) RAINING AT 8am	10ft Pitch			E	36.00	0.00	36.00	0.00%
		Market Hill casual trader (on the day) DRY AT 8am	10ft Pitch			E	45.00	0.00	45.00	0.00%
	Electricity supply	per day				S	4.90	0.98	5.88	0.00%
Fair	Fair Huntingdon	Riverside car park	per day			Z	1,050.00	0.00	1,050.00	0.00%
Car parking		HDC operated short stay p&d car parks (up to 4 hours subject to site)	Up to 1 hour	D		S	0.83	0.17	1.00	0.00%
			Up to 1 hour & 15 minutes	D		S	1.00	0.20	1.20	0.00%
			Up to 1 hour & 30 minutes	D		S	1.17	0.23	1.40	0.00%
			Up to 1 hour & 45 minutes	D		S	1.33	0.27	1.60	0.00%
			Up to 2 hours	D		S	1.50	0.30	1.80	0.00%
			Up to 2 hours & 15 minutes	D		S	1.67	0.33	2.00	0.00%
			Up to 2 hours & 30 minutes	D		S	1.83	0.37	2.20	0.00%
			Up to 2 hours & 45 minutes	D		S	2.00	0.40	2.40	0.00%
			Up to 3 hours	D		S	2.17	0.43	2.60	0.00%
			Up to 3 hours & 15 minutes	D		S	2.33	0.47	2.80	0.00%
			Up to 3 hours & 30 minutes	D		S	2.50	0.50	3.00	0.00%
			Up to 3 hours & 45 minutes	D		S	2.67	0.53	3.20	0.00%

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Car parking

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
			Up to 4 hours	D		S	2.83	0.57	3.40	0.00%
			Daily bay suspension inc events	D		S	8.33	1.67	10.00	0.00%
		HDC operated long stay p&d car parks (up to 23 hours subject to site)	Up to 2 hours	D		S	1.33	0.27	1.60	0.00%
			Up to 2 hours & 15 minutes	D		S	1.42	0.28	1.70	0.00%
			Up to 2 hours & 30 minutes	D		S	1.50	0.30	1.80	0.00%
			Up to 2 hours & 45 minutes	D		S	1.58	0.32	1.90	0.00%
			Up to 3 hours	D		S	1.67	0.33	2.00	0.00%
			Up to 3 hours & 15 minutes	D		S	1.75	0.35	2.10	0.00%
			Up to 3 hours & 30 minutes	D		S	1.83	0.37	2.20	0.00%
			Up to 3 hours & 45 minutes	D		S	1.92	0.38	2.30	0.00%
			Up to 4 hours	D		S	2.00	0.40	2.40	0.00%
			Up to 10 hours	D		S	2.50	0.50	3.00	0.00%
			Up to 23 hours	D		S	3.33	0.67	4.00	0.00%
			Daily bay suspension inc events	D		S	8.33	1.67	10.00	0.00%
		Huntingdon - Hinchingsbrooke Country Park	Up to 2 hr	D		S	0.83	0.17	1.00	0.00%
			2 hr to a maximum of 6 hr	D		S	1.67	0.33	2.00	0.00%
			Daily bay suspension inc events	D		S	8.33	1.67	10.00	0.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
Permit Charges		Resident season ticket permit	6 months	D		S	129.17	25.83	155.00	0.00%
		Resident season ticket permit	12 months	D		S	250.00	50.00	300.00	0.00%
		Resident season ticket permit (Low emission discount)	6 months	D		S	64.58	12.92	77.50	0.00%
		Resident season ticket permit (Low emission discount)	12 months	D		S	125.00	25.00	150.00	0.00%
		Residents Historiccar park permits	12 months	D		S	83.33	16.67	100.00	0.00%
		Residents Historic car park permits (low emission discount)	12 months	D		S	41.67	8.33	50.00	0.00%
		Resident On-Street parking permit administration	per permit	D		5	8.33	1.67	10.00	0.00%
		Season ticket permit	6 months	D		S	129.17	25.83	155.00	0.00%
		Season ticket permit	12 months	D		S	250.00	50.00	300.00	0.00%
		HDC Permit	daily	D		S	2.50	0.50	3.00	0.00%
		Season ticket permit (Low emission discount)	6 months	D		S	64.58	12.92	77.50	0.00%
		Season ticket permit (Low emission discount)	12 months	D		S	125.00	25.00	150.00	0.00%
		Huntingdon - Hinchingsbrooke Country Park	6 months	D		S	25.00	5.00	30.00	0.00%
		Huntingdon - Hinchingsbrooke Country Park	12 months	D		S	41.67	8.33	50.00	0.00%
		Coach Permit	daily	D		S	12.50	2.50	15.00	0.00%
		Skip Permit	weekly	D		S	33.33	6.67	40.00	0.00%
Other Charges & Fees		Parking Excess & Penalty Charges (Off-Street)		D		N	60.00	0.00	60.00	0.00%
		Parking Excess & Penalty Charges (Off-Street) if paid within 14 days		D		N	40.00	0.00	40.00	0.00%
		Parking Excess & Penalty Charges (On-street)		D		N	40.00	0.00	40.00	(33.00%)



## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
		Guided walk for groups	per hour (Plus travel expenses)	D		N	45.00	0.00	45.00	0.00%
		School visits	per child	D		N	6.00	0.00	6.00	0.00%
		Special Needs Groups upto 10		D		N	55.00	0.00	55.00	0.00%
		Special needs placements	per day	D		N	35.00	0.00	35.00	0.00%
		Corporate Work Parties	no charge for EA NE (govt bodies)	D		S	0.00	0.00	0.00	0.00%
		Corporate Work Parties Commercial Business	per day <b>negotiable</b>	D		S	10.50	2.10	12.60	0.00%
		Corporate Away Day with Activities and Refreshments	per person varies depending on activites	D		S	35.00	7.00	42.00	0.00%
	Drop in Children Events	minibeast hunting etc	per person	D		S	2.50	0.50	3.00	0.00%
	HCP Mainly	if prizes offered	per person	D		S	3.55	0.71	4.26	0.00%
	HCP Mainly	craft session with refreshments	per person	D		S	10.60	2.12	12.72	0.00%
	HCP Mainly	special events / workshops costed on request		D			0.00			
	HCP Mainly	camping	per person	D		S	3.00	0.60	3.60	0.00%
	HCP Mainly	craft fairs	per table	D		S	16.67	3.33	20.00	0.00%
	HCP Mainly	equipment hire for public	per set	D		S	1.67	0.33	2.00	0.00%
	HCP Mainly	equipment hire no ranger inc pond dipping nets	per set	D		S	1.67	0.33	2.00	0.00%
		green willow	3 ft bundle	D		S	2.92	0.58	3.50	0.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
			4 ft bundle	D		S	3.75	0.75	4.50	0.00%
			5 ft bundle	D		S	4.58	0.92	5.50	0.00%
			6 ft bundle	D		S	5.42	1.08	6.50	0.00%
			7 ft bundle	D		S	6.25	1.25	7.50	0.00%
			8 ft bundle	D		S	7.08	1.42	8.50	0.00%
	charcoal	1,5kg bag		D		S	4.00	0.80	4.80	0.00%
	logs	m3		D		S	133.33	26.67	160.00	0.00%
		tonne bag unsplit		D		S	54.17	10.83	65.00	0.00%
		net bag		D		S	5.00	1.00	6.00	0.00%
	flowers vegetables and plants from nursery	individually priced		D		S				
	activity sheets/ trails /spotter charts	individually priced from	£2.00	D		Z				
	memorial trees	planting only		D		S	41.67	8.33	50.00	0.00%
	memorial benches HCP	installation and maintenance		D		S	166.67	33.33	200.00	0.00%
	memorial perch PP	donation to Friends		D						

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
Paxton Pits	Mooring (Between 8m -20m)	per ft boat	D	Yr19/20	S	19.80	3.96	23.76	26.00%	
			D	YR 20/21	S	21.80	4.36	26.16	38.00%	
			D	YR 21/22	S	23.80	4.76	28.56	38.00%	
			D	YR 22/23	S	25.80	5.16	30.96	50.00%	
			D	YR 23/24	S	28.00	5.60	33.60	56.00%	
5 YEAR LICENCES already agreed, any new licence holders since 2016 have already been paying £15.75 per foot										
Subject Access Request	Request for CCTV footage relating directly to the person making the request	per request								
Third Party Request	Request for CCTV footage relating to insurance claims etc. relating to third party data minimum charge	per request		D		S	100.00	20.00	120.00	0.00%
Facilities	Civic Suite hire	Monday - Friday	Combined room (8am-6pm) per day			S	342.70	68.54	411.24	22.00%
			per hour			S	50.20	10.04	60.24	22.00%
			Half room(8am-6pm) per day			S	195.80	39.16	234.96	22.00%
			per hour			S	50.20	10.04	60.24	22.00%
		Weekends	Combined room after 6pm per hour			S	112.60	22.52	135.12	22.00%
			Half room after 6pm per hour			S	50.20	10.04	60.24	22.00%
			Combined room (8am-6pm) per day			S	550.10	110.02	660.12	22.00%
			per hour			S	71.00	14.20	85.20	22.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
			Half room (8am - 6pm) per day			S	342.70	68.54	411.24	22.00%
			per hour			S	71.00	14.20	85.20	22.00%
			Combined room after 6pm per hour			S	137.10	27.42	164.52	22.00%
			Half room after 6pm per hour			S	84.50	16.90	101.40	22.00%
<b>Caravan site licences</b>										
	No charge									
	Relevant Protected Sites	Licence Application	4 - 15 pitches	D	Apr-23	N	366.90	0.00	366.90	0.00%
			16 - 39 pitches	D	Apr-23	N	454.40	0.00	454.40	0.00%
			40 - 75 pitches	D	Apr-23	N	505.00	0.00	505.00	0.00%
			76 - 123 pitches	D	Apr-23	N	580.00	0.00	580.00	0.00%
			Over 124 pitches	D	Apr-23	N	629.40	0.00	629.40	0.00%
		Annual Licence Fee	4 - 15 pitches	D	Apr-23	N	216.50	0.00	216.50	0.00%
			16 - 39 pitches	D	Apr-23	N	271.65	0.00	271.65	0.00%
			40 - 75 pitches	D	Apr-23	N	313.00	0.00	313.00	0.00%
			76 - 123 pitches	D	Apr-23	N	366.90	0.00	366.90	0.00%
			Over 124 pitches	D	Apr-23	N	421.85	0.00	421.85	0.00%
		Licence Transfer	4 - 15 pitches	D	Apr-23	N	112.20	0.00	112.20	0.00%

Caravan site licences



## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
Fees as defined in the Local Authority Permits for Part A(2) Installations and Small Waste Incineration Plant (Fees and Charges) (England) Scheme 2017; and the Local Authority Permits for part B Installations and Mobile Plant and Solvent Emission Activities (Fees and Charges) (England) Scheme 2017. In the case of error, the statutory scheme issued by the Department for Environment Food and Rural Affairs (Defra) will take precedence										
	Application Fee	Part A2	Application	S		N	3,363.00	0.00	3,363.00	0.00%
			Additional fee for operating without a permit	S		N	1,188.00	0.00	1,188.00	0.00%
			Surrender/ partial transfer	S		N	698.00	0.00	698.00	0.00%
			Transfer	S		N	235.00	0.00	235.00	0.00%
			Substantial variation	S		N	1,368.00	0.00	1,368.00	0.00%
			Reimbursement of the advertising costs incurred in informing public consultees, recharged in full							
		Part B	Application	S		N	1,650.00	0.00	1,650.00	0.00%
			Additional fee for operating without a permit	S		N	1,188.00	0.00	1,188.00	0.00%
			Surrender/ partial surrender	S						
			Transfer	S		N	169.00	0.00	169.00	0.00%
			Partial Transfer	S		N	497.00	0.00	497.00	0.00%
			Substantial variation	S		N	1,050.00	0.00	1,050.00	0.00%
		Reduced fee (except vehicle refinishers)	Application	S		N	155.00	0.00	155.00	0.00%
			Additional fee for operating without a permit	S		N	71.00	0.00	71.00	0.00%
			Substantial variation	S		N	102.00	0.00	102.00	0.00%
			Partial Transfer	S		N	47.00	0.00	47.00	0.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
		Vehicle refinishers	Application	S		N	362.00	0.00	362.00	0.00%
			Additional fee for operating without a permit	S		N	71.00	0.00	71.00	0.00%
			Substantial variation	S		N	102.00	0.00	102.00	0.00%
			Partial Transfer	S		N	47.00	0.00	47.00	0.00%
		Petrol vapour recovery stages 1&2 combined	Application	S		N	257.00	0.00	257.00	0.00%
			Additional fee for operating without a permit	S		N	71.00	0.00	71.00	0.00%
			Substantial variation	S		N	102.00	0.00	102.00	0.00%
			Partial Transfer	S		N	47.00	0.00	47.00	0.00%
		Mobile crushing and screening plant	Application	S		N	1,650.00	0.00	1,650.00	0.00%
			Additional fee for operating without a permit	S		N	1,188.00	0.00	1,188.00	0.00%
			Substantial variation	S		N	1,050.00	0.00	1,050.00	0.00%
			Transfer	S		N	169.00	0.00	169.00	0.00%
			Partial Transfer	S		N	497.00	0.00	497.00	0.00%
		Mobile crushing and screening plant 3rd to 7th applications	Application	S		N	985.00	0.00	985.00	0.00%
			Additional fee for operating without a permit	S		N	1,188.00	0.00	1,188.00	0.00%
			Substantial variation	S		N	1,050.00	0.00	1,050.00	0.00%
			Transfer	S		N	169.00	0.00	169.00	0.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
			Partial Transfer	S		N	497.00	0.00	497.00	0.00%
		Mobile crushing and screening plant 8th and subsequent applications	Application	S		N	498.00	0.00	498.00	0.00%
			Additional fee for operating without a permit	S		N	1,188.00	0.00	1,188.00	0.00%
			Substantial variation	S		N	1,050.00	0.00	1,050.00	0.00%
			Transfer	S		N	169.00	0.00	169.00	0.00%
			Partial Transfer	S		N	497.00	0.00	497.00	0.00%
		Where an application for any of the above is for a combined Part B and waste application there is an extra charge in addition to the above charges		S		N	279.00	0.00	279.00	0.00%
	Annual subsistence fees	Part A2	Low Risk	S		N	1,343.00	0.00	1,343.00	0.00%
			Medium Risk	S		N	1,507.00	0.00	1,507.00	0.00%
			High Risk	S		N	2,230.00	0.00	2,230.00	0.00%
			Additional Fee for payment by installments	S		N	38.00	0.00	38.00	0.00%
			Late payment charge	S		N	52.00	0.00	52.00	0.00%
			Operation with EC reporting requirement	S		N	103.00	0.00	103.00	0.00%
		Part B	Low Risk	S		N	772.00	0.00	772.00	0.00%
			Including waste (Reg 33) add	S		N	104.00	0.00	104.00	0.00%
			Medium Risk	S		N	1,161.00	0.00	1,161.00	0.00%
			Including waste (Reg 33) add	S		N	156.00	0.00	156.00	0.00%
			High Risk	S		N	1,747.00	0.00	1,747.00	0.00%
			Including waste (Reg 33) add	S		N	207.00	0.00	207.00	0.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
		Reduced fee (except vehicle refinishers)	Low Risk	S		N	79.00	0.00	79.00	0.00%
			Medium Risk	S		N	158.00	0.00	158.00	0.00%
			High Risk	S		N	237.00	0.00	237.00	0.00%
		Vehicle refinishers	Low Risk	S		N	228.00	0.00	228.00	0.00%
			Medium Risk	S		N	365.00	0.00	365.00	0.00%
			High Risk	S		N	548.00	0.00	548.00	0.00%
		Petrol vapour recovery stages 1 &2 combined	Low Risk	S		N	113.00	0.00	113.00	0.00%
			Medium Risk	S		N	226.00	0.00	226.00	0.00%
			High Risk	S		N	341.00	0.00	341.00	0.00%
		Mobile crushing and screening plant	Low Risk	S		N	626.00	0.00	626.00	0.00%
			Medium Risk	S		N	1,034.00	0.00	1,034.00	0.00%
			High Risk	S		N	1,551.00	0.00	1,551.00	0.00%
		Mobile crushing and screening plant 3rd to 7th applications	Low Risk	S		N	385.00	0.00	385.00	0.00%
			Medium Risk	S		N	617.00	0.00	617.00	0.00%
			High Risk	S		N	924.00	0.00	924.00	0.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
		Mobile crushing and screening plant 8th and subsequent applications	Low Risk	S		N	198.00	0.00	198.00	0.00%
			Medium Risk	S		N	314.00	0.00	314.00	0.00%
			High Risk	S		N	473.00	0.00	473.00	0.00%
		Late payment		S		N	52.00	0.00	52.00	0.00%
		Additional Fee for payment by installments		S		N	38.00	0.00	38.00	0.00%
<b>Food Hygiene &amp; Safety</b>										
	Food Premises Approvals	Cost of approval	No charge	S						
	FHRS Rescore Visits	Cost of Visit		D		S	150.00	30.00	180.00	0.00%
	Health Certificate			D	Apr-23	N	100.00	0.00	100.00	0.00%
	Amendment to original Health Certificate per amendment			D	Apr-23	N	50.00	0.00	50.00	0.00%
	Wet signed hard copy of Health Certificate			D	Apr-23	N	125.00	0.00	125.00	0.00%
	Food examination certificate		Small & simple	D	Apr-23	S	165.00	33.00	198.00	0.00%
			Larger & more complex per hour (min £198)	D		S	60.08	12.02	72.10	0.00%
	Food hygiene courses		Level 2	D		E	60.00	0.00	60.00	0.00%
			Level 3	D		E	299.00	0.00	299.00	0.00%
			CD	D		S	47.08	9.42	56.50	0.00%
<b>Housing</b>										
	Houses in Multiple Occupation	Initial licence		D	Apr-23	N	605.00	0.00	605.00	10.00%
		Licence Variation	Small & simple No inspection required	D	Apr-23	N	66.88	0.00	66.88	10.00%
		Licence Variation	Larger and more complex inspection required	D	Apr-23	N	160.51	0.00	145.92	0.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
		Renewal of licence		D	Apr-23	N	220.00	0.00	220.00	10.00%
		Revocation of licence		D		N	110.00	0.00	110.00	10.00%
		Where a house in multiple occupation fails to meet the terms and conditions of the licence, additional charges may be levied at the time of renewal of the licence at the rate of £97.00 per additional officer/visit in addition to any third party costs involved (e.g. gas engineer's fees)				N	106.70	0.00	106.70	10.00%
	Accommodation certificate	Issue		D	Apr-23	S	162.47	32.49	194.96	10.00%
<b>Information Requests</b>										
	Environmental Information Enquiry	Contaminated land - site specific		D	Apr-23	N	186.95	0.00	186.95	10.00%
		Simple request		D	Apr-23	N	53.55	0.00	53.55	10.00%
	Public Health Funerals	Administration charge associated with the organisation of a Public Health Funeral		D	Apr-23	N	500.00	0.00	500.00	0.00%
<b>Pest Control</b>										
	Wasps nests	Treatment charge	First nest			S	62.50	12.50	75.00	0.00%
			Subsequent nests treated at the same visit			S	16.00	3.20	19.20	0.00%
	Rats and mice	Treatment charge	First call and maximum of two re-visits to replenish bait			S	80.00	16.00	96.00	0.00%
	Ants, booklice, carpet beetles, fleas, larder beetles and other insects	Treatment charge	First visit			S	67.00	13.40	80.40	0.00%
			Second visit			S	33.00	6.60	39.60	0.00%
	Call out charge or missed appointment					S	30.00	6.00	36.00	0.00%
	Invoicing charge					S	12.50	2.50	15.00	0.00%
	Rat Boxes		Per treatment			S	6.00	1.20	7.20	0.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
	Mouse Boxes		Per treatment			S	1.00	0.20	1.20	0.00%
	Difenacoum		Per Kilo			S	2.40	0.48	2.88	0.00%
	Rat bait per tray		Per treatment			S	0.60	0.12	0.72	0.00%
	Rat bait per box		Per treatment			S	1.20	0.24	1.44	0.00%
	Rat bait per pipe		Per treatment			S	1.20	0.24	1.44	0.00%
	Brodificoum		Per Kilo			S	6.30	1.26	7.56	0.00%
	Mouse bait per tray		Per treatment			S	1.20	0.24	1.44	0.00%
	Mouse bait per box		Per treatment			S	1.20	0.24	1.44	0.00%
	Brodificoum wax blocks 20gm					S	0.37	0.07	0.44	(1.00%)
	Hourly rate					S	45.00	9.00	54.00	0.00%
	Invoicing charge					S	10.42	2.08	12.50	0.00%
	Stray dogs	Statutory Charge	per dog	S		N	25.00	0.00	25.00	0.00%
		Dog warden Service charge	per dog	D	Apr-23	S	65.00	13.00	78.00	(19.00%)
		Dog returned directly to owner without kennelling, plus statutory fine	per dog	S / D	Apr-23	S	90.00	18.00	108.00	13.00%
		Stray dogs claimed by owner from kennels without incurring overnight kennelling charge	per dog per period before 4:00pm	S / D	Apr-23	S	90.00	18.00	108.00	13.00%
	Kennelling Charge Overnight	Statutory Charge Day of Arrival	per dog	S		N	25.00	0.00	25.00	0.00%
		Dog warden Service charge Day of Arrival	per dog	D	Apr-23	N	65.00	0.00	65.00	(19.00%)
		Kennelling overnight charge	per dog	S / D	Apr-23	N	30.00	0.00	30.00	(25.00%)

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
		Kennelling overnight charge from 2nd Night - 7th Night per Night	per dog	S / D	Apr-23	N	30.00	0.00	30.00	(25.00%)
		Kennelling overnight charge from 8th Night. Owner has lost legal right to claim the dog								

### Licensing

Fees associated with the Gambling Act 2005 are determined in accordance with The Gambling (Premises Licence Fees) (England and Wales) Regulations 2007. In the case of error, the Regulations, or any update thereto will take precedence

#### Gambling Act 2005

Betting Premises (Track)	Application	S	N	2,500.00	0.00	2,500.00	0.00%
	Annual Fee (First Year)	S	N	750.00	0.00	750.00	0.00%
	Annual Fee	S	N	1,000.00	0.00	1,000.00	0.00%
	Variation	S	N	1,250.00	0.00	1,250.00	0.00%
	Transfer	S	N	950.00	0.00	950.00	0.00%
	Re-Instatement	S	N	950.00	0.00	950.00	0.00%
	Provisional Statement	S	N	2,500.00	0.00	2,500.00	0.00%
Betting Premises (Other)	Application	S	N	3,000.00	0.00	3,000.00	0.00%
	Annual Fee (First Year)	S	N	450.00	0.00	450.00	0.00%
	Annual Fee	S	N	600.00	0.00	600.00	0.00%
	Variation	S	N	1,500.00	0.00	1,500.00	0.00%
	Transfer	S	N	1,200.00	0.00	1,200.00	0.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
		Re-Instatement		S		N	1,200.00	0.00	1,200.00	0.00%
		Provisional Statement		S		N	3,000.00	0.00	3,000.00	0.00%
	Family Entertainment Centre (FEC)	Application		S		N	2,000.00	0.00	2,000.00	0.00%
		Annual Fee (First Year)		S		N	565.00	0.00	565.00	0.00%
		Annual Fee		S		N	750.00	0.00	750.00	0.00%
		Variation		S		N	1,000.00	0.00	1,000.00	0.00%
		Transfer		S		N	950.00	0.00	950.00	0.00%
		Re-Instatement		S		N	950.00	0.00	950.00	0.00%
		Provisional Statement		S		N	2,000.00	0.00	2,000.00	0.00%
	Adult Gaming Centre	Application		S		N	2,000.00	0.00	2,000.00	0.00%
		Annual Fee (First Year)		S		N	750.00	0.00	750.00	0.00%
		Annual Fee		S		N	1,000.00	0.00	1,000.00	0.00%
		Variation		S		N	1,000.00	0.00	1,000.00	0.00%
		Transfer		S		N	1,200.00	0.00	1,200.00	0.00%
		Re-Instatement		S		N	1,200.00	0.00	1,200.00	0.00%
		Provisional Statement		S		N	2,000.00	0.00	2,000.00	0.00%
	Bingo	Application		S		N	3,500.00	0.00	3,500.00	0.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
		Annual Fee (First Year)		S		N	750.00	0.00	750.00	0.00%
		Annual Fee		S		N	1,000.00	0.00	1,000.00	0.00%
		Variation		S		N	1,750.00	0.00	1,750.00	0.00%
		Transfer		S		N	1,200.00	0.00	1,200.00	0.00%
		Re-Intstatement		S		N	1,200.00	0.00	1,200.00	0.00%
		Provisional Statement		S		N	3,500.00	0.00	3,500.00	0.00%
	Small Casino	Application		S		N	8,000.00	0.00	8,000.00	0.00%
		Annual Fee (First Year)		S		N	3,750.00	0.00	3,750.00	0.00%
		Annual Fee		S		N	5,000.00	0.00	5,000.00	0.00%
		Variation		S		N	4,000.00	0.00	4,000.00	0.00%
		Transfer		S		N	1,800.00	0.00	1,800.00	0.00%
		Re-Intstatement		S		N	1,800.00	0.00	1,800.00	0.00%
		Provisional Statement		S		N	8,000.00	0.00	8,000.00	0.00%
	Large Casino	Application		S		N	10,000.00	0.00	10,000.00	0.00%
		Annual Fee (First Year)		S		N	7,500.00	0.00	7,500.00	0.00%
		Annual Fee		S		N	10,000.00	0.00	10,000.00	0.00%
		Variation		S		N	5,000.00	0.00	5,000.00	0.00%
		Transfer		S		N	2,150.00	0.00	2,150.00	0.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
			Re-Instatement	S		N	2,150.00	0.00	2,150.00	0.00%
			Provisional Statement	S		N	10,000.00	0.00	10,000.00	0.00%
		Regional Casino	Application	S		N	15,000.00	0.00	15,000.00	0.00%
			Annual Fee (First Year)	S		N	11,250.00	0.00	11,250.00	0.00%
			Annual Fee	S		N	15,000.00	0.00	15,000.00	0.00%
			Variation	S		N	7,500.00	0.00	7,500.00	0.00%
			Transfer	S		N	6,500.00	0.00	6,500.00	0.00%
			Re-Instatement	S		N	6,500.00	0.00	6,500.00	0.00%
			Provisional Statement	S		N	15,000.00	0.00	15,000.00	0.00%
		Change Of Circumstance Fee For All Premises Licences		S		N	50.00	0.00	50.00	0.00%
		Copy Of Licence		S		N	25.00	0.00	25.00	0.00%
		Temporary Use Notice (TUN)		S		N	500.00	0.00	500.00	0.00%
	Gambling Act 2005 - Permits & Lotteries	Unlicensed FEC Gaming Machine Permit - 10 Years	Application Fee	S		N	300.00	0.00	300.00	0.00%
			Renewal	S		N	300.00	0.00	300.00	0.00%
			Change Of Name	S		N	25.00	0.00	25.00	0.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
		Club Gaming Permit (Holder Of Club Premises Certificate) - 10 Years	Application	S		N	200.00	0.00	200.00	0.00%
			Renewal	S		N	100.00	0.00	100.00	0.00%
			Annual Fee (First Year)	S		N	50.00	0.00	50.00	0.00%
			Annual Fee	S		N	50.00	0.00	50.00	0.00%
			Variation	S		N	100.00	0.00	100.00	0.00%
		Club Gaming Permit (Other Cases) - 10 Years	Application	S		N	200.00	0.00	200.00	0.00%
			Renewal	S		N	200.00	0.00	200.00	0.00%
			Annual Fee (First Year)	S		N	50.00	0.00	50.00	0.00%
			Annual Fee	S		N	50.00	0.00	50.00	0.00%
			Variation	S		N	100.00	0.00	100.00	0.00%
		Club Machine Permit (Holder Of Club Premises Certificate) - 10 Years	Application	S		N	200.00	0.00	200.00	0.00%
			Renewal	S		N	100.00	0.00	100.00	0.00%
			Annual Fee (First Year)	S		N	50.00	0.00	50.00	0.00%
			Annual Fee	S		N	50.00	0.00	50.00	0.00%
			Variation	S		N	100.00	0.00	100.00	0.00%
		Club Machine Permit (Other Cases) - 10 Years	Application	S		N	200.00	0.00	200.00	0.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
		Renewal		S		N	200.00	0.00	200.00	0.00%
		Annual Fee (First Year)		S		N	50.00	0.00	50.00	0.00%
		Annual Fee		S		N	50.00	0.00	50.00	0.00%
		Variation		S		N	100.00	0.00	100.00	0.00%
		Alcohol Licensed Premises (For Existing S34 Permit Holders) - Indefinite	Application	S		N	100.00	0.00	100.00	0.00%
			Annual Fee (First Year)	S		N	50.00	0.00	50.00	0.00%
			Annual Fee	S		N	50.00	0.00	50.00	0.00%
			Variation	S		N	100.00	0.00	100.00	0.00%
			Transfer	S		N	25.00	0.00	25.00	0.00%
		Alcohol Licensed Premises (Other Cases) - Indefinite	Application	S		N	150.00	0.00	150.00	0.00%
			Annual Fee (First Year)	S		N	50.00	0.00	50.00	0.00%
			Annual Fee	S		N	50.00	0.00	50.00	0.00%
			Variation	S		N	100.00	0.00	100.00	0.00%
			Transfer	S		N	25.00	0.00	25.00	0.00%
		Alcohol Licensed Premises (2 Machines Only) - Indefinite	Application	S		N	50.00	0.00	50.00	0.00%
		Prize Gaming Permit - 10 Years	Application	S		N	300.00	0.00	300.00	0.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
		Renewal		S		N	300.00	0.00	300.00	0.00%
		Change Of Name		S		N	25.00	0.00	25.00	0.00%
	Small Society Lotteries - Indefinite	Application		S		N	40.00	0.00	40.00	0.00%
		Annual Fee		S		N	20.00	0.00	20.00	0.00%
		Copy Of Permit		S		N	15.00	0.00	15.00	0.00%
<p>Fees associated with the Licensing Act 2003 are determined in accordance with The Licensing Act 2003 (Fees) Regulations 2005. In the case of error, the Regulations, or any update thereto will take precedence</p>										
	Licensing Act 2003	Club Premises - Change of relevant registered address of club		S		N	10.50	0.00	10.50	0.00%
		Club Premises - Notification of change of name or alteration of club rules		S		N	10.50	0.00	10.50	0.00%
		Club Premises - Theft, loss etc. of club certificate		S		N	10.50	0.00	10.50	0.00%
		Application for a provisional statement where premises being built		S		N	315.00	0.00	315.00	0.00%
		Duty to notify change of name or address		S		N	10.50	0.00	10.50	0.00%
		Interim authority notice following death etc. of licence holder		S		N	23.00	0.00	23.00	0.00%
		Minor Variation		S		N	89.00	0.00	89.00	0.00%
		Notification of change of name or address		S		N	10.50	0.00	10.50	0.00%
		Removal of DPS Community Premises		S		N	23.00	0.00	23.00	0.00%
		Right of freeholder etc. to be notified of licensing matters		S		N	21.00	0.00	21.00	0.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
		Personal Licences - Initial Application		S		N	37.00	0.00	37.00	0.00%
		Personal Licences - Renewal		S		N	0.00	0.00	0.00	0.00%
		Personal Licences - Theft, Loss etc.		S		N	10.50	0.00	10.50	0.00%
		Premises Licence - Application for Transfer		S		N	23.00	0.00	23.00	0.00%
		Premises Licence - Application to vary licence to specify individual as designated premises supervisor (DPS)		S		N	23.00	0.00	23.00	0.00%
		Premises Licence - Loss of Premises Summary		S		N	10.50	0.00	10.50	0.00%
		Premises Licence - Theft, loss etc.		S		N	10.50	0.00	10.50	0.00%
		Temporary Event Notices - Application		S		N	21.00	0.00	21.00	0.00%
		Temporary Event Notices - Theft, loss etc.		S		N	10.50	0.00	10.50	0.00%
		Additional fee for large venues and events (10,000 - 14,999 attendance at any one time)- new		S		N	2,000.00	0.00	2,000.00	0.00%
		Additional fee for large venues and events (15,000 - 19,999 attendance at any one time)-new		S		N	4,000.00	0.00	4,000.00	0.00%
		Additional fee for large venues and events (20,000 - 29,999 attendance at any one time)- new		S		N	8,000.00	0.00	8,000.00	0.00%
		Additional fee for large venues and events (30,000 - 39,999 attendance at any one time) - new		S		N	16,000.00	0.00	16,000.00	0.00%
		Additional fee for large venues and events (40,000 - 49,999 attendance at any one time) - new		S		N	24,000.00	0.00	24,000.00	0.00%
		Additional fee for large venues and events (5,000 - 9,999 attendance at any one time) - new		S		N	1,000.00	0.00	1,000.00	0.00%
		Additional fee for large venues and events (50,000 - 59,999 attendance at any one time)- new		S		N	32,000.00	0.00	32,000.00	0.00%
		Additional fee for large venues and events (60,000 - 69,999 attendance at any one time) - new		S		N	40,000.00	0.00	40,000.00	0.00%
		Additional fee for large venues and events (70,000 - 79,999 attendance at any one time) - new		S		N	48,000.00	0.00	48,000.00	0.00%
		Additional fee for large venues and events (80,000 - 89,999 attendance at any one time) - new		S		N	56,000.00	0.00	56,000.00	0.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
		Additional fee for large venues and events (90,000 and over attendance at any one time) - new		S		N	64,000.00	0.00	64,000.00	0.00%
		Additional fee for large venues and events (5,000-9,999 attendance at any one time) - renewal		S		N	500.00	0.00	500.00	0.00%
		Additional fee for large venues and events (10,000 - 14,999 attendance at any one time)- renewal		S		N	1,000.00	0.00	1,000.00	0.00%
		Additional fee for large venues and events (15,000 - 19,999 attendance at any one time)-renewal		S		N	2,000.00	0.00	2,000.00	0.00%
		Additional fee for large venues and events (20,000 - 29,999 attendance at any one time)- renewal		S		N	4,000.00	0.00	4,000.00	0.00%
		Additional fee for large venues and events (30,000 - 39,999 attendance at any one time) - renewal		S		N	8,000.00	0.00	8,000.00	0.00%
		Additional fee for large venues and events (40,000 - 49,999 attendance at any one time) - renewal		S		N	12,000.00	0.00	12,000.00	0.00%
		Additional fee for large venues and events (50,000 - 59,999 attendance at any one time)- renewal		S		N	16,000.00	0.00	16,000.00	0.00%
		Additional fee for large venues and events (60,000 - 69,999 attendance at any one time) - renewal		S		N	20,000.00	0.00	20,000.00	0.00%
		Additional fee for large venues and events (70,000 - 79,999 attendance at any one time) - renewal		S		N	24,000.00	0.00	24,000.00	0.00%
		Additional fee for large venues and events (80,000 - 89,999 attendance at any one time) - renewal		S		N	28,000.00	0.00	28,000.00	0.00%
		Additional fee for large venues and events (90,000 and over attendance at any one time) - renewal		S		N	32,000.00	0.00	32,000.00	0.00%
		Premise - A (£0 - £4300) (initial issue)		S		N	100.00	0.00	100.00	0.00%
		Premise - A (£0 - £4300) (Annual fee)		S		N	70.00	0.00	70.00	0.00%
		Premise - B (£4301 - £33,000) (initial issue)		S		N	190.00	0.00	190.00	0.00%
		Premise - B (£4301 - £33,000) (Annual fee)		S		N	180.00	0.00	180.00	0.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
		Premise - C (£33,001 - £87,000) (initial issue)		S		N	315.00	0.00	315.00	0.00%
		Premise - C (£33,001 - £87,000) (Annual fee)		S		N	295.00	0.00	295.00	0.00%
		Premise - D (£87,000 - £125,000) (initial issue)		S		N	450.00	0.00	450.00	0.00%
		Premise - D (£87,000 - £125,000) (Annual fee)		S		N	320.00	0.00	320.00	0.00%
		Premise - D (£87,000 - £125,000) and primary business is Alcohol sales (initial issue)		S		N	900.00	0.00	900.00	0.00%
		Premise - D (£87,000 - £125,000) and primary business is Alcohol sales (Annual fee)		S		N	640.00	0.00	640.00	0.00%
		Premise - E (£125,000 and above) (initial issue)		S		N	635.00	0.00	635.00	0.00%
		Premise - E (£125,000 and above) (Annual fee)		S		N	350.00	0.00	350.00	0.00%
		Premise - E (£125,000 and above) and primary business is Alcohol sales (initial issue)		S		N	1,905.00	0.00	1,905.00	0.00%
		Premise - E (£125,000 and above) and primary business is Alcohol sales (Annual fee)		S		N	1,905.00	0.00	1,905.00	0.00%
Miscellaneous Licences		Personal Registration - Electrolysis, Ear Piercing, Acupuncture or Tattooing		S	Apr-23	N	131.00	0.00	131.00	0.00%
Miscellaneous Licences		Premises Registration		D	Apr-23	N	170.00	0.00	170.00	0.00%
		Registration Variation Fee		D	Apr-23	N	50.00	0.00	50.00	0.00%
Sex Establishment licences		Sex Establishment - New		S		N	2,824.00	0.00	2,824.00	0.00%
		Sex Establishment - Annual Fee		S		N	2,824.00	0.00	2,824.00	0.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24	
							£	£	£	%	
Driving Licences	Initial Issue		3 Yearly Licence	S		N	175.00	0.00	175.00	0.00%	
	Renewal		3 Yearly Licence	S		N	120.00	0.00	120.00	0.00%	
	DVSA check		no longer available	D		N	0.00	0.00	0.00	(100.00%)	
	Knowledge & Competency test			D		N	60.00	0.00	60.00	9.00%	
	Digital Advertising		no longer available	D		N	0.00	0.00	0.00	(100.00%)	
	Replacement badge / Licence			D		N	10.00	0.00	10.00	0.00%	
	1 year Licence (where determined by delegation)			D		N	81.00	0.00	81.00	0.00%	
	Safeguarding training			D		N	30.00	0.00	30.00	0.00%	
	Vehicle Licences	Private Hire - Initial grant	(*Incl signs)	1 Year	D		N	256.00	0.00	256.00	0.00%
		Private Hire - Renewal		1 Year	D		N	195.00	0.00	195.00	0.00%
Hackney Carriage initial grant		(*Incl sign)	1 Year	D		N	256.00	0.00	256.00	0.00%	
Hackney Carriage Renewal			1 Year	D		N	195.00	0.00	195.00	0.00%	
Garage test Hackney Carriage		(*Incl meter test)	no longer available	D		N	0.00	0.00	0.00	(100.00%)	
Hackney Carriage meter test		only	no longer available	D		N	0.00	0.00	0.00	(100.00%)	
Garage test Private Hire & HC Saloon		(Plates 1 - 45)	1 Year	D		N	45.50	0.00	45.50	0.00%	
Re-test			1 Year	D		N	45.50	0.00	45.50	0.00%	
Replacement of Brackets			1 Year	D		N	15.00	0.00	15.00	0.00%	

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
		Replacement of plates	1 Year	D		N	22.00	0.00	22.00	10.00%
		Transfer of interest	1 Year	D		N	20.00	0.00	20.00	0.00%
		Door signs - magnetic      Per pair		D		N	20.00	0.00	20.00	0.00%
		Door signs - permanent      Per pair		D		N	15.00	0.00	15.00	0.00%
	Private Hire Operator's Licences	Initial issue	5 Yearly Licence	D		N	495.00	0.00	495.00	0.00%
		Knowledge & Competency test		D		N	60.00	0.00	60.00	0.00%
		Renewal	5 Yearly Licence	D		N	400.00	0.00	400.00	0.00%
		Renewal yearly Licence where permitted	1 Year	D		N	125.00	0.00	125.00	0.00%
		Driver's Identification Badges	no longer available	D		N	0.00	0.00	0.00	(100.00%)
		Change of name / address / vehicle details		D		N	12.00	0.00	12.00	20.00%
<b>Animal Welfare</b>										
	Animal Boarding Establishments	0 - 5    Animals    Application Fee	1 Year	D	Apr-23	N	151.00	0.00	151.00	6.00%
		0 - 5    Animals    Licence Fee	1 Year	D	Apr-23	N	129.00	0.00	129.00	7.00%
		6 - 25    Animals    Application Fee	1 Year	D	Apr-23	N	165.00	0.00	165.00	7.00%
		6 - 25    Animals    Licence Fee	1 Year	D	Apr-23	N	200.00	0.00	200.00	7.00%
		26 - 50    Animals    Application Fee	1 Year	D	Apr-23	N	176.00	0.00	176.00	7.00%
		26 - 50    Animals    Licence Fee	1 Year	D	Apr-23	N	270.00	0.00	270.00	7.00%
		50+      Animals    Application Fee	1 Year	D	Apr-23	N	201.00	0.00	201.00	7.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
	50+	Animals Licence Fee	1 Year	D	Apr-23	N	317.00	0.00	317.00	7.00%
	0 - 5	Animals Application Fee	2 Year	D	Apr-23	N	153.00	0.00	153.00	7.00%
	0 - 5	Animals Licence Fee	2 Year	D	Apr-23	N	188.00	0.00	188.00	7.00%
	6 - 25	Animals Application Fee	2 Year	D	Apr-23	N	165.00	0.00	165.00	7.00%
	6 - 25	Animals Licence Fee	2 Year	D	Apr-23	N	223.00	0.00	223.00	7.00%
	26 - 50	Animals Application Fee	2 Year	D	Apr-23	N	177.00	0.00	177.00	7.00%
	26 - 50	Animals Licence Fee	2 Year	D	Apr-23	N	282.00	0.00	282.00	7.00%
	50+	Animals Application Fee	2 Year	D	Apr-23	N	200.00	0.00	200.00	7.00%
	50+	Animals Licence Fee	2 Year	D	Apr-23	N	340.00	0.00	340.00	7.00%
	0 - 5	Animals Application Fee	3 Year	D	Apr-23	N	153.00	0.00	153.00	7.00%
	0 - 5	Animals Licence Fee	3 Year	D	Apr-23	N	223.00	0.00	223.00	7.00%
	6 - 25	Animals Application Fee	3 Year	D	Apr-23	N	165.00	0.00	165.00	7.00%
	6 - 25	Animals Licence Fee	3 Year	D	Apr-23	N	248.00	0.00	248.00	7.00%
	26 - 50	Animals Application Fee	3 Year	D	Apr-23	N	176.00	0.00	176.00	7.00%
	26 - 50	Animals Licence Fee	3 Year	D	Apr-23	N	305.00	0.00	305.00	7.00%
	50+	Animals Application Fee	3 Year	D	Apr-23	N	200.00	0.00	200.00	7.00%
	50+	Animals Licence Fee	3 Year	D	Apr-23	N	364.00	0.00	364.00	7.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
		0 - 5 Animals	Licence Variation	D	Apr-23	N	153.00	0.00	153.00	7.00%
		6 - 25 Animals	Licence Variation	D	Apr-23	N	165.00	0.00	165.00	7.00%
		26 - 50 Animals	Licence Variation	D	Apr-23	N	176.00	0.00	176.00	7.00%
		50+ Animals	Licence Variation	D	Apr-23	N	200.00	0.00	200.00	7.00%
		0 - 5 Animals	Re - Inspect	D	Apr-23	N	96.00	0.00	96.00	7.00%
		6 - 25 Animals	Re - Inspect	D	Apr-23	N	118.00	0.00	118.00	7.00%
		26 - 50 Animals	Re - Inspect	D	Apr-23	N	141.00	0.00	141.00	7.00%
		50+ Animals	Re - Inspect	D	Apr-23	N	165.00	0.00	165.00	7.00%
	Dog Breeding	0 - 5 Animals Application Fee	1 Year	D	Apr-23	N	153.00	0.00	153.00	7.00%
		0 - 5 Animals Licence Fee	1 Year	D	Apr-23	N	130.00	0.00	130.00	7.00%
		6 - 25 Animals Application Fee	1 Year	D	Apr-23	N	165.00	0.00	165.00	7.00%
		6 - 25 Animals Licence Fee	1 Year	D	Apr-23	N	200.00	0.00	200.00	7.00%
		25+ Animals Application Fee	1 Year	D	Apr-23	N	176.00	0.00	176.00	7.00%
		25+ Animals Licence Fee	1 Year	D	Apr-23	N	257.00	0.00	257.00	7.00%
		0 - 5 Animals Application Fee	2 Year	D	Apr-23	N	153.00	0.00	153.00	7.00%
		0 - 5 Animals Licence Fee	2 Year	D	Apr-23	N	177.00	0.00	177.00	7.00%
		6 - 25 Animals Application Fee	2 Year	D	Apr-23	N	165.00	0.00	165.00	7.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
		6 - 25 Animals Licence Fee	2 Year	D	Apr-23	N	224.00	0.00	224.00	7.00%
		25+ Animals Application Fee	2 Year	D	Apr-23	N	177.00	0.00	177.00	7.00%
		25+ Animals Licence Fee	2 Year	D	Apr-23	N	282.00	0.00	282.00	7.00%
		0 - 5 Animals Application Fee	3 Year	D	Apr-23	N	153.00	0.00	153.00	7.00%
		0 - 5 Animals Licence Fee	3 Year	D	Apr-23	N	200.00	0.00	200.00	7.00%
		6 - 25 Animals Application Fee	3 Year	D	Apr-23	N	165.00	0.00	165.00	7.00%
		6 - 25 Animals Licence Fee	3 Year	D	Apr-23	N	247.00	0.00	247.00	7.00%
		25+ Animals Application Fee	3 Year	D	Apr-23	N	177.00	0.00	177.00	7.00%
		25+ Animals Licence Fee	3 Year	D	Apr-23	N	294.00	0.00	294.00	7.00%
		0 - 5 Animals	Licence Variation	D	Apr-23	N	153.00	0.00	153.00	7.00%
		6 - 25 Animals	Licence Variation	D	Apr-23	N	165.00	0.00	165.00	7.00%
		25+ Animals	Licence Variation	D	Apr-23	N	177.00	0.00	177.00	7.00%
		0 - 5 Animals	Re - Inspect	D	Apr-23	N	96.00	0.00	96.00	7.00%
		6 - 25 Animals	Re - Inspect	D	Apr-23	N	121.00	0.00	121.00	7.00%
		25+ Animals	Re - Inspect	D	Apr-23	N	144.00	0.00	144.00	7.00%
	Selling animals as pets	Animals as pets Application Fee	1 Year	D	Apr-23	N	165.00	0.00	165.00	7.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
		Animals as pets Licence Fee	1 Year	D	Apr-23	N	129.00	0.00	129.00	7.00%
		For each species of any Dangerous Wild Animal if applicable	1 Year	D	Apr-23	N	59.00	0.00	59.00	7.00%
		Animals as pets Application Fee	2 Year	D	Apr-23	N	165.00	0.00	165.00	7.00%
		Animals as pets Licence Fee	2 Year	D	Apr-23	N	129.00	0.00	129.00	7.00%
		For each species of any Dangerous Wild Animal if applicable	2 Year	D	Apr-23	N	59.00	0.00	59.00	7.00%
		Animals as pets Application Fee	3 Year	D	Apr-23	N	165.00	0.00	165.00	7.00%
		Animals as pets Licence Fee	3 Year	D	Apr-23	N	129.00	0.00	129.00	7.00%
		For each species of any Dangerous Wild Animal if applicable	3 Year	D	Apr-23	N	59.00	0.00	59.00	7.00%
		Animals as pets	Licence Variation	D	Apr-23	N	165.00	0.00	165.00	7.00%
		Animals as pets	Re - Inspect	D	Apr-23	N	96.00	0.00	96.00	7.00%
Hiring out Horses	0 - 5	Animals Application Fee	1 Year	D	Apr-23	N	153.00	0.00	153.00	7.00%
	0 - 5	Animals Licence Fee	1 Year	D	Apr-23	N	141.00	0.00	141.00	7.00%
	6 - 25	Animals Application Fee	1 Year	D	Apr-23	N	165.00	0.00	165.00	7.00%
	6 - 25	Animals Licence Fee	1 Year	D	Apr-23	N	247.00	0.00	247.00	7.00%
	25+	Animals Application Fee	1 Year	D	Apr-23	N	177.00	0.00	177.00	7.00%
	25+	Animals Licence Fee	1 Year	D	Apr-23	N	294.00	0.00	294.00	7.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
	0 - 5	Animals Application Fee	2 Year	D	Apr-23	N	153.00	0.00	153.00	7.00%
	0 - 5	Animals Licence Fee	2 Year	D	Apr-23	N	200.00	0.00	200.00	7.00%
	6 - 25	Animals Application Fee	2 Year	D	Apr-23	N	165.00	0.00	165.00	7.00%
	6 - 25	Animals Licence Fee	2 Year	D	Apr-23	N	259.00	0.00	259.00	7.00%
	25+	Animals Application Fee	2 Year	D	Apr-23	N	177.00	0.00	177.00	7.00%
	25+	Animals Licence Fee	2 Year	D	Apr-23	N	318.00	0.00	318.00	7.00%
	0 - 5	Animals Application Fee	3 Year	D	Apr-23	N	153.00	0.00	153.00	7.00%
	0 - 5	Animals Licence Fee	3 Year	D	Apr-23	N	247.00	0.00	247.00	7.00%
	6 - 25	Animals Application Fee	3 Year	D	Apr-23	N	165.00	0.00	165.00	7.00%
	6 - 25	Animals Licence Fee	3 Year	D	Apr-23	N	282.00	0.00	282.00	7.00%
	25+	Animals Application Fee	3 Year	D	Apr-23	N	177.00	0.00	177.00	7.00%
	25+	Animals Licence Fee	3 Year	D	Apr-23	N	353.00	0.00	353.00	7.00%
	0 - 5	Animals	Licence Variation	D	Apr-23	N	153.00	0.00	153.00	7.00%
	0 - 5	Animals	Re - Inspect	D	Apr-23	N	96.00	0.00	96.00	7.00%
	6 - 25	Animals	Licence Variation	D	Apr-23	N	165.00	0.00	165.00	7.00%
	6 - 25	Animals	Re - Inspect	D	Apr-23	N	118.00	0.00	118.00	7.00%
	25+	Animals	Licence Variation	D	Apr-23	N	177.00	0.00	177.00	7.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
		25+ Animals	Re - Inspect	D	Apr-23	N	141.00	0.00	141.00	7.00%
	Exhibiting / Performing Animals	Any number of animals Application Fee	3 Year	D	Apr-23	N	153.00	0.00	153.00	7.00%
		Any number of animals Licence Fee	3 Year	D	Apr-23	N	165.00	0.00	165.00	7.00%
		Any number of animals	Licence Variation	D	Apr-23	N	141.00	0.00	141.00	7.00%
	Dangerous Wild Animals	1 Species Application Fee	2 Year	D	Apr-23	N	465.00	0.00	465.00	7.00%
		( Additional species on application ) per each species	2 Year	D	Apr-23	N	64.00	0.00	64.00	7.00%
		1 Species	Licence Variation	D	Apr-23	N	230.00	0.00	230.00	7.00%
		( Additional species on variation ) per each species	Licence Variation	D	Apr-23	N	64.00	0.00	64.00	7.00%
	Zoo licences	Administration fee	per application		Apr-23	N	54.18	0.00	54.18	0.00%
		Officer time	per application		Apr-23	N	0.00	0.00	0.00	(100.00%)
		Where a zoo licensed premise fails to meet the terms and conditions of the licence, additional charges may be levied at the time of renewal of the licence	per visit	D	Apr-23	N	49.00	0.00	49.00	0.00%
		Additional Fees from third parties, e.g. veterinary surgeon's fee, specialist advisor fee; recharged in full								
		Notice Of Intention			Apr-24	N	444.00	0.00	444.00	New Charge
		New Application Fee	4 Years (plus vet & inspector fees - charged separately)		Apr-24	N	1,434.00	0.00	1,434.00	New Charge
		Renewal Application	6 Years (plus vet & inspector fees - charged separately)		Apr-24	N	1,214.00	0.00	1,214.00	New Charge
		Special Inspection	plus vet & inspector fees - charged separately	D	Apr-24	N	660.00	0.00	660.00	New Charge

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
	Street Trading	Street Trading Consents - 1 Day		D	Apr-23	N	67.00	0.00	67.00	7.00%
		Street Trading Consents - 1 Month		D	Apr-23	N	249.00	0.00	249.00	7.00%
		Street Trading Consents - 6 Months		D	Apr-23	N	1,364.00	0.00	1,364.00	7.00%
		Street Trading Consents - Annual		D	Apr-23	N	2,136.00	0.00	2,136.00	7.00%
		Street Trading Consents - Seasonal		D	Apr-23	N	692.00	0.00	692.00	7.00%
		Street Trading Licences		D	Apr-23	N	1,920.00	0.00	1,920.00	7.00%
	Scrap dealers income	Site licence	Every 3 years	D	Apr-23	N	480.00	0.00	480.00	7.00%
		Mobile collector	Every 3 years	D	Apr-23	N	330.00	0.00	330.00	7.00%
		Collectors licence with existing licence with another LA		D	Apr-23	N	289.00	0.00	289.00	7.00%
		Variation of licence (person)		D	Apr-23	N	121.00	0.00	121.00	7.00%
<b>Land Charges - Questions 16, 21 &amp; 22 are set by County, but have not been approved yet.</b>										
	Land Charges	Basic search fee		S / D		N	128.00	0.00	148.50	13.00%
		Basic commercial search fee		S / D		N	171.34	0.00	200.50	13.00%
		LLC1	Several parcels of land	D		N	25.50	0.00	25.50	0.00%
			plus each additional parcel of land	D		N	7.00	0.00	7.00	0.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
		Residential CON 29R	One parcel of land	D		S	102.50	20.50	123.00	16.00%
			Several parcels of land - each additional parcel	D		S	28.00	5.60	33.60	0.00%
		Commercial CON 29R	One parcel of land	D		S	145.83	29.17	175.00	15.00%
			Several parcels of land - each additional parcel	D		S	57.80	11.56	69.36	0.00%
		CON 29O				S	6.42	1.28	7.70	7.00%
			Question 8	D		S	15.00	3.00	18.00	88.00%
			Question 16 (County)	D		S	17.00	3.40	20.40	31.00%
			Question 21 (County)	D		S	17.00	3.40	20.40	31.00%
			Question 22 (County)	D		S	29.00	5.80	34.80	38.00%
		Solicitors own enquiry	Each	D		S	12.72	2.54	15.26	39.00%
		Copies of Section 106 Town & Country Planning Act 1990 documents or similar	Per document	D		N	10.00	0.00	10.00	0.00%
		Admin Fee (only applicable to individual CON29 data questions)		D		S	4.50	0.90	5.40	New Charge
		Plan Check Request Fee		D		S	12.50	2.50	15.00	New Charge
<b>Electoral Registration</b>										
	Statutory fees	Open register - data	Admin	S		N	20.00	0.00	20.00	0.00%
			plus per thousand entries(or part)	S		N	1.50	0.00	1.50	0.00%
		Open register - paper	Admin	S		N	10.00	0.00	10.00	0.00%
			plus per thousand entries(or part)	S		N	5.00	0.00	5.00	0.00%
		These rates of charge equally apply to the sale of monthly alterations to the electoral register.								
		Overseas electors - data	Admin	S		N	20.00	0.00	20.00	0.00%

## Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of last change	VAT *	Net charge	VAT	Total Charge	% Change from 2023/24
							£	£	£	%
			plus per 100 entries(or part)	S		N	1.50	0.00	1.50	0.00%
	Overseas electors - paper		Admin	S		N	10.00	0.00	10.00	0.00%
			plus per 100 entries(or part)	S		N	5.00	0.00	5.00	0.00%

**Key to VAT Indicators**

S = Standard Rated

N = Non-Business (outside scope of VAT)

Z = Zero Rated

E = Exempt

# Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Total Charge		Change from 2023/24
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£

%

## Leisure & Health

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### SWIMMING

<b>CASUAL</b>			
Swim Session (under 3's)		0.00	0.00%
Swim Session (3 to 15 years)		3.40	6.00%
Swim Session (16 to 59 years)		5.20	8.00%
Aqua Classes (Aquafit / Aqua Natal)		6.50	18.00%
<b>Family Swim Pass (2 adults and 3 children)</b>		16.00	7.00%
<b>Swim Session (Nonmem adult)</b>		6.50	8.00%
<b>SWIM MEMBERSHIPS</b>			
Monthly Aqua Membership (Student)		17.60	7.00%

# Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Total Charge	Change from 2023/24
		£	%
	Monthly Aqua Membership (16+ and 60+ years)	28.00	8.00%
	Monthly Aqua Membership Business (16+ and 60+ years)	25.20	8.00%
	Annual Aqua Membership (16+ and 60+ years)	286.00	8.00%
	Annual Aqua Membership Business (16+ years)	257.00	8.00%
	30 day swim pass	35.50	8.00%
	Lifeguard	21.40	7.00%
	<b>JUNIOR &amp; BABY SWIMMING LESSONS</b>		
	30 minutes - Monthly Direct Debit	32.30	8.00%
	45 minutes - Monthly Direct Debit	45.20	7.00%
	60 minutes - Monthly Direct Debit	58.85	7.00%
	30 minutes - 15 Week Block Cash	8.60	8.00%
	45 minutes - 15 Week Block Cash	11.40	7.00%
	60 minutes - 15 Week Block Cash	15.20	7.00%
	30 min crash course	7.60	7.00%
	45 min crash course	11.40	7.00%
	360 min crash course	15.20	7.00%

# Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Total Charge	Change from 2023/24
		£	%
<b>ADULT SWIM LESSONS</b>			
	60 minutes - Pay As You Go	14.00	8.00%
	30 minutes - Block (per lesson)	6.70	7.00%
	45 minutes - Block (per lesson)	9.70	8.00%
	60 minutes - Block (per lesson)	12.40	8.00%
<b>PRIVATE LESSONS</b>			
	1 to 1 Private Lesson (30 minutes)	23.10	7.00%
	2 to 1 Private Lesson (30 minutes)	32.30	8.00%
 <b>DRYSIDE AND OUTDOOR ACTIVITIES</b>			
<b>LEO'S FUNZONE</b>			
	Under 1's	0.00	0.00%
	1 to 9 years (Huntingdon)	2.50	(50.00%)
	1 to 9 years (St Neots)	2.50	(50.00%)

# Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Total Charge	Change from 2023/24
		£	%
	Concessionary Membership	0.00	0.00%
	<b>ROLLER SKATING</b>		
	Roller Skating Session (St Ives)	5.30	6.00%
	Roller Skating Session (St Neots)	5.30	6.00%
	<b>TENPIN BOWLING</b>		
	2 person bowling session	11.80	7.00%
	4 person bowling session	23.60	7.00%
	6 person bowling session	35.50	8.00%
	60 minute bowling	148.00	8.00%
	90 minute bowling	207.00	8.00%
	<b>FITNESS CLASSES</b>		

# Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Total Charge	Change from 2023/24
		£	%
	Fitness Class Pass	58.00	7.00%
	Fitness Class (50 minutes)	6.40	7.00%
	Fitness Class (30 minutes)	4.30	8.00%
	Fitness Class (50 minutes) - Non Member	7.50	7.00%
	Fitness Class (30 minutes) - Non Member	5.30	6.00%
	Teen Fitness Class (11 to 15 years)	3.00	7.00%
	Teen Fitness Class (11 to 15 years) - Non Member	3.70	6.00%
	Right Start classes	4.50	18.00%
	Cyclone stand alone DD	18.80	7.00%
	Cyclone session	4.20	5.00%
	Cyclone session - Non Member	5.30	6.00%
<b>TABLE TENNIS</b>			
	Table Tennis (anytime) - per table	7.50	7.00%
	Table Tennis (anytime) - per table - Non Member	8.50	6.00%
<b>SQUASH COURTS</b>			

# Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Total Charge	Change from 2023/24
		£	%
	Squash Court (anytime)	8.50	6.00%
	Squash Court (anytime) - Non Member	10.20	7.00%
	Squash Pass (block of 5 squash courts)	43.00	8.00%
<b>TENNIS COURTS</b>			
	Tennis Court (anytime) 1hr	7.50	7.00%
	Tennis Court (anytime) 1hr - Non Member	8.50	6.00%
	Tennis Court (anytime) 1.5hrs	10.70	7.00%
	Tennis Court (anytime) 1.5hrs - Non Member	12.80	7.00%
	Tennis Court (annual pass)	43.00	8.00%
<b>BADMINTON COURTS</b>			
	Badminton Court (anytime)	11.80	7.00%
	Badminton Court (anytime) - Non Member	16.00	7.00%
	Badminton Pass (block of 5 badminton courts)	59.20	8.00%
	Courts for kids (up to 18!)	3.20	7.00%

# Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Total Charge	Change from 2023/24
		£	%
	Short Tennis	11.80	7.00%
	Short Tennis - Non Member	16.00	7.00%
	<b>SPORTS HALL</b>		
	Huntingdon - Whole Hall (3 courts)	51.50	7.00%
	Ramsey - Whole Hall (3 courts)	51.50	7.00%
	St Ives - Whole Hall (6 courts)	80.80	8.00%
	St Ives - Half Hall (3 courts)	45.40	8.00%
	St Neots - Whole Hall (5 courts)	70.00	8.00%
	<b>NETBALL COURTS</b>		
	St Ives - Netball Court	26.90	8.00%
	<b>OUTDOOR SYNTHETIC PITCHES</b>		
	Huntingdon - 3G 5-a-side Pitch	37.60	7.00%
	Ramsey - 3G quarter	35.50	8.00%

# Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Total Charge	Change from 2023/24
		£	%
	Ramsey - 3G half	70.00	8.00%
	Ramsey - 3G full	97.00	8.00%
	St Ives - 3G Full Pitch	97.00	8.00%
	St Ives - 3G Half	70.00	8.00%
	St.Ives - 3G Quarter Pitch	37.60	7.00%
	St Ives - Large Astro Pitch	70.00	8.00%
	St Ives - Half Large Astro Pitch	54.00	8.00%
	St Neots - 3G quarter	35.50	8.00%
	St Neots - 3g half	70.00	8.00%
	St Neots - 3g whole	97.00	8.00%
	St Neots - Small Astro Pitch	41.00	8.00%
	holiday offer 3g ALL SITES	21.50	8.00%
<b>OUTDOOR FACILITIES (invoiced)</b>			
	Grass Football Pitch - Seniors	53.50	7.00%
	Rounders	27.80	7.00%
	Cricket Nets (3 nets)	25.70	7.00%

# Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Total Charge	Change from 2023/24
		£	%
	Cricket Net (single)	8.50	6.00%
	Cricket Net (single) - Non Member	10.70	7.00%
	Cricket Green	118.00	7.00%
	Athletics Arena (without set-up)	39.60	7.00%
	Athletics Arena (with set-up)	52.50	7.00%
	annual track pass	37.50	7.00%
<b>NEW MEMBERSHIPS</b>			
	<b>JOINING FEE</b>		
	One Plan	16.10	7.00%
	Student Induction	16.10	7.00%
	Self-employed PT - Session rate 30 mins	3.20	7.00%
	Self-employed PT - Session rate 60 mins	6.50	8.00%
	<b>Platinum Membership</b>		

# Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Total Charge	Change from 2023/24
		£	%
	Monthly Direct Debit	43.00	8.00%
	Monthly Direct Debit - Joint	75.50	8.00%
	Annual	455.50	7.00%
	Annual - Joint	750.00	7.00%
	Business - single Monthly Direct Debit	38.70	8.00%
	Business - Joint Monthly Direct Debit	70.00	8.00%
	Business - Annual	398.50	8.00%
	Business - Joint Annual	646.50	8.00%
	Corporate - Annual	365.00	7.00%
	OLAL Platinum DD	35.00	4.00%
	with a campaign applied	29.00	0.00%
	with a concessionary applied	22.50	0.00%
	<b>SOLO (Huntingdon, St Ives &amp; St Neots)</b>		
	Monthly Direct Debit	36.60	8.00%
	Annual	375.00	7.00%
	Business - Monthly Direct Debit	33.00	8.00%

# Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Total Charge	Change from 2023/24
		£	%
	Business - Annual	336.50	7.00%
	Casual gym sess PEAK	8.10	8.00%
	<b>SOLO (Ramsey)</b>		
	Monthly Direct Debit	31.00	7.00%
	Annual	320.00	7.00%
	Business - Monthly Direct Debit	23.10	7.00%
	Business - Annual	289.00	7.00%
	Casual gym sess PEAK	5.90	7.00%
	<b>STUDENT (Huntingdon, St Ives &amp; St Neots)</b>		
	Monthly Direct Debit	26.90	8.00%
	Casual	4.30	8.00%
	Casual (Block of 10 sessions)	43.00	8.00%

# Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Total Charge		Change from 2023/24
		£		%
	<b>STUDENT (Ramsey)</b>			
	Monthly Direct Debit	21.50		8.00%
	Casual	3.70		6.00%
	Casual (Block of 10 sessions)	37.80		8.00%
	<b>OLD MEMBERSHIPS (BEFORE 1ST APRIL 2015)</b>			
	<b>OFF PEAK MEMBERSHIP</b>			
	Single - Monthly Direct Debit	37.45		7.00%
	Single - Annual	382.00		8.00%
	Joint - Monthly Direct Debit	61.50		8.00%
	Joint - Annual	607.00		7.00%
	<b>PREMIER</b>			

# Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Total Charge	Change from 2023/24
		£	%
	Single - Monthly Direct Debit	43.00	8.00%
	Business Monthly Direct Debit	38.70	8.00%
	Single - Annual	454.75	7.00%
	Joint - Annual (family advantage?)	747.90	7.00%
	Premier Business Annual	395.90	7.00%
	<b>GYM ONLY</b>		
	Single - Monthly Direct Debit	39.80	8.00%
	Single - Annual	395.90	7.00%
	Joint - Monthly Direct Debit	64.20	7.00%
	Joint - Annual	642.00	7.00%

# Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Total Charge	Change from 2023/24
		£	%
<b>CHILDREN'S PARTIES</b>			
<b>LEO'S FUNZONE</b>			
	Leo's Funzone Party	3.70	6.00%
	Exclusive Hire (one hour) up to 40 children	160.50	7.00%
	Exclusive Hire (two hours) up to 40 children	215.00	8.00%
<b>HUNTINGDON</b>			
	Leo's Bouncy Kingdom (up to 5 years) up to 40 children	118.00	7.00%
	Floats Fun Pool Party (all ages) up to 40 children	118.00	7.00%
	Inflatable Fun Pool Party (under 8's) up to 35 children	145.00	7.00%
	Inflatable Fun Pool Party (8+ years) up to 45 children	145.00	7.00%
	Indoor Football Party (all ages) up to 25 children	58.80	7.00%
	Outdoor Football Party (5 to 12 years) up to 25 children	37.50	7.00%
	Roller Skating Party (all ages) up to 40 children	118.00	7.00%

# Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Total Charge	Change from 2023/24
		£	%
	<b>RAMSEY</b>		
	Floats Fun Pool Party (all ages) up to 55 children	118.00	7.00%
	Inflatable Fun Pool Party (8+ years) up to 40 children	145.00	7.00%
	Bouncy Castle & Soft Play (up to 5 years) up to 30 children	118.00	7.00%
	Party Food Area	27.00	8.00%
	indoor football party	58.80	7.00%
	<b>ST IVES</b>		
	Inflatable Fun Pool Party (8+ years) up to 40 children	145.00	7.00%
	Floats Fun Pool Party (all ages) up to 65 children	118.00	7.00%
	Roller Skating Party (all ages) up to 40 children	118.00	7.00%
	Bouncy Castle Party (4+ years) up to 30 children	145.00	7.00%
	Indoor Football Party (all ages) up to 40 children	58.80	7.00%
	Outdoor Football Party (all ages) up to XX people	37.50	7.00%

# Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Total Charge		Change from 2023/24
		£		%
<b>ST NEOTS</b>				
	Floats Fun Pool Party (all ages) up to 80 children	118.00		7.00%
	Inflatable Fun Pool Party (under 8's) up to 50 children	155.00		7.00%
	Inflatable Fun Pool Party (8+ years) up to 70 children	155.00		7.00%
	Snake SLide/extra lifeguard	10.70		7.00%
	Indoor Football Party (all ages) up to 30 children	58.80		7.00%
	Outdoor Football Party (all ages) up to 30 children	37.50		7.00%
	Roller Skating Party (6+ years) up to 50 children	118.00		7.00%
	Bouncy Castle & Soft Play (2 to 8 years) up to 30 children	118.00		7.00%
<b>ACTIVE LIFESTYLES</b>				
	Walking Sports	3.30		0.00%
	Walking Sports Pass	31.00		0.00%
	Active and Able	3.00		20.00%
	Mini - Movers (play and move sessions) (Small site)	1.00		0.00%
	Mini - Movers (play and move sessions) (Large site)	2.00		0.00%

# Huntingdonshire District Council - Fees and Charges as at April 2024

Service	Element	Total Charge	Change from 2023/24
		£	%
	Mini -Dribblers (sports sessions)	3.00	0.00%
	PEDALs	3.20	7.00%
<b><u>ONE LEISURE CONCESSIONARY MEMBERSHIP SCHEME</u></b>			
	Impressions - DD Membership (Gym, Swim) - SOLO ANY SITE	17.50	0.00%
	Impressions - Pay as you Go (DAYTIME) - ADULT	2.50	0.00%
	Impressions - Pay as you Go (DAYTIME) - JUNIOR	2.00	0.00%
	Impressions - Induction (PAYG or Timed Product Users ONLY)	7.50	0.00%
	Gym 10 Session Pass	20.00	0.00%
	Swim - Adult - Pay as you Go	0.00	0.00%
	Swim - Junior - Pay as you Go	0.00	0.00%
	Swim - Under 3 - Pay as you Go	0.00	0.00%
	Swim - Family	0.00	0.00%
	Indoor Court Hire (Badminton Etc.)	3.00	0.00%
	Squash Court Hire (Daytime)	3.00	0.00%
	Fitness Classes (Olf) - Daytime	2.50	0.00%
	Right Start & Level 4 Exercise Classes	2.50	0.00%

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Service	Element	Total Charge	Change from 2023/24
		£	%
	10 Session Pass - Group Exercise Class (D/T)	20.00	0.00%
	10 Session Pass – Walking Sports	20.00	0.00%
	Cyclone (Daytime)	0.00	0.00%
	Walking Sports	2.50	0.00%
	Exercise Referral Daytime	20.00	0.00%
	Escape	20.00	0.00%
	Leos Funzone etc.	0.00	0.00%
	One Card	0.00	0.00%

## MEETINGS OF THE COUNCIL'S COMMITTEES AND PANELS SINCE THE LAST ORDINARY MEETING

**MARCH 2024**

### **6. OVERVIEW AND SCRUTINY PANEL (PERFORMANCE AND GROWTH)**

- ❖ Corporate Plan Refresh 2024
- ❖ Finance Performance Report 2023/24, Quarter 3
- ❖ Amended Fees & Charges Schedule
- ❖ Work Programme

### **7. OVERVIEW AND SCRUTINY PANEL (ENVIRONMENT, COMMUNITIES AND PARTNERSHIPS)**

- ❖ Public Electric Vehicle Charging Strategy
- ❖ Independent Review of the Long-Term Operating Model for One Leisure
- ❖ One Leisure Membership Architecture Proposal
- ❖ Revocation of Risk Based Verification Policy (Exempt)
- ❖ Hinchingsbrooke Country Park Project Update (Exempt)
- ❖ Biodiversity for All – Project Update
- ❖ Household Garden Waste Subscription Service Update
- ❖ Work Programme

### **18. DEVELOPMENT MANAGEMENT COMMITTEE**

- ❖ 2 Applications requiring reference to Development Management Committee
- ❖ Appeal Decisions

### **19. CABINET**

- ❖ Corporate Plan Refresh 2024
- ❖ Finance Performance Report, Quarter 3
- ❖ Public Electric Vehicle Charging Strategy
- ❖ Independent Review of the Long-Term Operating Model for One Leisure
- ❖ One Leisure Membership Architecture Review
- ❖ Revocation of the Risk Based Verification Policy (Exempt)

### **20. CORPORATE GOVERNANCE COMMITTEE**

- ❖ Corporate Risk Register
- ❖ Implementation of Internal Audit Actions
- ❖ Corporate Governance Committee Progress Report

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